1. SCALE OF FEES AND CHARGES

<u>Submitted by</u>: Executive Director – Resources and Support Services

Portfolio: Finance and Resources

Ward(s) affected: All

Purpose of the Report

To obtain approval for the proposed scale of fees and charges to apply from 1 April 2015.

Recommendation

(a) That the fees and charges proposed to apply from 1 April 2015, as set out in Appendix 1 be approved and be submitted to the Finance, Resources and Partnerships Scrutiny Committee for comment.

<u>Reasons</u>

It is necessary to review the fees and charges which the Council makes in order to keep them in line with the cost of service provision, ensure compliance with the Charging Policy and to establish the amounts to be included in the 2015/16 budget.

1. Background

- 1.1 The Cabinet is asked annually to consider proposals for the fees and charges to be applied during the following financial year. It is proposed that the new fees and charges set out at Appendix 1 should take effect from 1 April 2015 and remain in force until 31 March 2016.
- 1.2 The Council has an approved Charging Policy (the most recent version of which was approved by Cabinet on 10th September 2014), which is followed when fees and charges are proposed and agreed. This sets out the criteria that should be taken into consideration when establishing the amounts to be charged.

2. <u>Issues</u>

- 2.1 The preparation of the 2015/16 budget assumes an overall 2% increase in the amount of income raised from fees and charges in 2015/16 in line with assumptions about the rate of inflation over the period that these charges will be in force, reflecting the real increases in costs being incurred by services.
- 2.2 The proposals made by Heads of Service vary between a freeze in fees and charges, to significant increases. When these increases are applied to the appropriate income budgets it is evident that a shortfall of approximately £27,000 exists in comparison to the assumed overall 2% increase. This shortfall, incurred as a result of below inflation increases and freezes in fees and charges (i.e. car parks and markets), will be addressed as an additional pressure in the 2015/16 preparation process.
- 2.3 Most of the fees and charges are inclusive of VAT but in some cases no VAT is chargeable or VAT is added to the fee or charge. The VAT status of individual fees and charges is shown in Appendix 1.

- 2.4 When considering the level of fees and charges the principles contained in the Charging Policy, as approved by Cabinet on 10th September 2014, should be followed.
- 2.5 In drawing up the proposed fees and charges for 2015/16 these have been considered by Heads of Service who were provided with a copy of the Charging Policy and were requested to ensure that their charges were set in accordance with the Charging Policy, taking into account:
 - The cost of providing the service
 - How much income it is desired to generate and why
 - Comparison of charges made by other Councils or providers of similar services
 - Whose use of services it is desired to subsidise and by how much
 - Whose behaviour it is desired to influence and in what ways
 - How will charges help to improve value for money, equity and access to services
 - Will the cost of collecting the income outweigh the income likely to be collected
 - Any other relevant factors
- 2.6 It is acceptable for charges to be set at a level where costs are not fully recovered. There may be particular reasons for doing so, such as a desire to encourage take up of a service by specified groups, for example the unemployed, benefits recipients, the elderly, disabled persons or children, or to influence particular forms or patterns of behaviour.
- 2.7 The decision to charge less than cost ought to be a conscious one, taken by members and justified by reference to the reasons for setting charges at less than cost as set out in the charging principles contained in section 5 of the Charging Policy. These principles are shown in Appendix 2.
- 2.8 The Scale of Fees and Charges (Appendix 1) shows the current and proposed fees and charges for 2015/16 and indicates those which have been frozen at current levels.
- 2.9 There are a number of new charges proposed for 2015/16. The table below shows these:

| New Charges - Description of Charge | Fee/Charge 2015/16 £.p |
|--|------------------------------|
| CEMETERIES | • |
| Columbarium | |
| 10 year lease including 1 st internment | 500.00 |
| 2 nd internment | 70.00 |
| Renewal of 10 year lease | 250.00 |
| Additional 5 year lease | 250.00 |
| DOG WARDEN SERVICE | |
| Event equipment hire | 10% of cost |
| ENVIRONMENTAL HEALTH | |
| Commercial Hire of Monitoring Equipment (Excluding Carriage) | |
| Salamander Gasclam & user software (per 7 days) | 220.00 |
| Phocheck PID (per 7 days) | 130.00 |
| GA2000 portable landfill gas analyser (per 7 days) | 130.00 |
| Bruel & Kjaer Matron 2250 sound level meter, with sound recording & 1/1 & 1/3 octave frequency analysis module & calibration certificate | 200.00 |
| Outdoor gear for use with matron 2250 (per 7 days) | 45.00 |
| Bruel & Kjaer Matron Type 4231 Calibrator with calibration certificate (per 7 days) | 10.00 |

| GARDEN WASTE RECYCLING (ADDITIONAL SERVICE) | |
|--|----------|
| Delivery of new additional garden waste bin in addition to sticker | 24.00 |
| | |
| LEISURE CHARGES | |
| KIDSGROVE SPORTS CENTRE | |
| Swimming lessons | |
| Adult swimming lesson (per 30 minutes) – minimum 6 week course | 8.00 |
| | 0.00 |
| JUBILEE 2 | |
| Climbing | |
| - | 1.05 |
| Pre-school climb (3-5 year olds) | 1.25 |
| Parent & child climb | 6.35 |
| Instructed party session – up to 18 people – 90 minutes | 180.00 |
| | |
| Gym | |
| Student membership – off peak – no contract – per month | 21.00 |
| Student membership – peak – no contract – per month | 28.00 |
| Replacement technogym key (new key) | 10.00 |
| Replacement technogym key (used key) | 5.00 |
| Technogym key (corporate members) | 10.00 |
| | |
| Swimming lessons | |
| Adult swimming lesson (per 30 minutes) – minimum 6 week course | 8.00 |
| | |
| Bowls | |
| Chesterton Bowling Club – per season | 730.00 |
| Wolstanton Marsh Bowling Club – per season | 1,140.00 |
| | 790.00 |
| Queen Elizabeth Bowling Club – per season | |
| Westlands Bowling Club – per season | 3,140.00 |
| Knutton Bowling Club – per season | 645.00 |
| Wolstanton Park Bowling Club – per season | 1,555.00 |
| | |
| MUSEUM & ART GALLERY | 10.00 |
| Hire of meeting room – half day – community/charity rate | 16.00 |
| Hire of meeting room – full day | 45.00 |
| Hire of meeting room – full day – community/charity rate | 30.00 |
| Open art registration – per item under 16 | 1.00 |
| Winter wonders – adult sessions (for a maximum of 12 persons) | 35.00 |
| Visit to Father Christmas | 4.00 |
| | |
| PEST CONTROL | |
| Squirrel control – prepayment (per 4 visits) | 100.00 |

- 2.10 A number of the new fees and charges are to be made where no charge was previously made for the service concerned (e.g. Cemetery columbarium, Dog Wardens event equipment hire, Environmental Health commercial hire of monitoring equipment and Green Waste Recycling additional bins). In the instance of the Museum and Art Gallery a number of new fees and charges are put forward as a means of targeting particular types of customers by offering a more flexible pricing structure, thereby seeking to increase use of the service and therefore income.
- 2.11 A number of bowling clubs have taken on the management of the Councils bowling greens, rather than charge each individual member of the bowling clubs for season tickets a charge is now recommended to be made to the bowling club.

- 2.12 In respect of Jubilee 2 and Kidsgrove Sports Centre a number of new fees and charges are recommended (a number of existing fees and charges have been deleted). This is predominantly to encourage greater take up of certain activities following an evaluation of current user numbers and to simplify the pricing structures that are currently in place.
- 2.13 A number of fees and charges approved for 2014/15 have been deleted from the proposed fees and charges for 2015/16. The table below shows these:

| Deleted Charges - Description of Charge | Fee/Charge 2014/15 £.p |
|--|------------------------------|
| ALLOTMENTS Rent (per annum) Lyme Valley Organic Site | 60.00 |
| | 00.00 |
| CAR PARKS | |
| Charges for infringements Wheel clamping release fee | 50.00 |
| | 00.00 |
| ENVIRONMENTAL HEALTH | |
| Environmental Offences – Fixed Penalty Notices Street Litter Control & Litter Clearing Notices - Section 94A(2) - paid in 10 days | 75.00 |
| Street Litter Control & Litter Clearing Notices - Section 94A(2) - paid in 10 days | 100.00 |
| Graffiti & Fly Posting - S43 Anti-Social Behaviour Act 2003 - paid in 10 days | 75.00 |
| Graffiti & Fly Posting - S43 Anti-Social Behaviour Act 2003 - paid in 10 days | 100.00 |
| Nuisance Vehicles - Section 6(1) Clean Neighbourhoods & Environment Act 2005 | 100.00 |
| Abandoning a vehicle - Section 2A Refuse Disposal (Amenity Act 1978) | 200.00 |
| | 200.00 |
| Register of Food Premises | |
| Whole register | 235.00 |
| Per entry | 1.25 |
| Single classification | 65.00 |
| Per entry | 1.25 |
| Hard copy per entry | 15.00 |
| LEISURE CHARGES | |
| Coaching Charges | |
| One day coaching family (maximum 2 siblings) | 13.00 |
| Two day coaching family (maximum 2 siblings) | 26.00 |
| Three day coaching family (maximum 2 siblings) | 39.00 |
| Football fun weeks family (maximum 2 siblings) | 65.00 |
| Football fun weeks family (maximum 2 siblings) plus trip | 80.00 |
| KIDSGROVE SPORTS CENTRE | |
| Classes | |
| Trampoline classes per hour | 4.70 |
| Family Swimming | |
| Family swim 1 adult & 1 child | 6.10 |
| Family swim 1 adult & 2 children | 8.30 |
| Family swim 1 adult & 3 children | 10.50 |
| | |
| Swimming Lessons | |
| Adult swimming lesson (per 45 minutes) – lyme card | 9.00 |

| Fitness Classes Pool | |
|--|--------------|
| Aqua fit – standard | 5.20 |
| Aqua fit – lyme card | 4.70 |
| Aqua fit - concession | 3.70 |
| JUBILEE 2 | |
| Climbing | |
| Group adult (minimum 4 people) – lyme card | 4.20 |
| Group junior (minimum 4 people) – lyme card | 2.80 |
| Student club climbing per session | 2.50 |
| Taster session adult – 30 minutes | 7.00 |
| Taster session junior – 30 minutes | 3.50 |
| One to one private instruction – 60 minute session | 20.40 |
| Per additional person (maximum 8) – 60 minute session | 8.20 |
| | |
| Gym Young person's membership – 16-23 years in full time education or on a | 15.00 |
| nationally recognised training programme – off peak – payable monthly | 13.00 |
| Technogym key deposit | 10.00 |
| Technogym key refund (fully refundable on return of key) | -10.00 |
| Technogym key buy back (old jubilee pool member) | -3.00 |
| | -5.00 |
| Classes | |
| Anti natal – teaching pool | 4.70 |
| Post natal – teaching pool | 4.70 |
| Pre-Payment Classes | |
| Adult – lyme card (buy 10 get 1 free) | 47.00 |
| Junior/concession – lyme card (buy 10 get 1 free) | 37.00 |
| Junior – lyme card (by 10 get 1 free) | 26.00 |
| Family Swimming | |
| Family swim 1 adult & 1 child | 6.10 |
| Family swim 1 adult & 2 children | 8.30 |
| Family swim 1 adult & 3 children | 10.50 |
| | |
| Swimming Lessons | |
| Adult swimming lesson (per 45 minutes) – lyme card | 9.00 |
| Fitness Classes Pool | |
| Aqua gym – standard | 5.20 |
| Aqua gym – lyme card | 4.70 |
| Aqua gym - concession | 3.70 |
| Aqua fit – standard | 5.20 |
| Aqua fit – lyme card | 4.70 |
| Aqua fit - concession | 3.70 |
| Bowls | |
| Reissues of season ticket | 25% of price |
| MARKETS | |
| Open market – extension to stall (per day) | 3.45 |
| | |

| PEST CONTROL Squirrel control – first hour – payment by invoice Squirrel control – per additional ¼ hour | 83.00 20.00 |
|---|-----------------|
| PLANNING SERVICES Weekly lists – posted Weekly lists – collected | 100.00 75.00 |
| STREET TRADING Northbound layby A34 (per annum) | 8,745.00 |
| WAIVER PERMITS Parking waiver permit (day 1) Parking waiver permit (additional days exc. Sunday up to 7 days) | 15.00 5.00 |

- 2.14 A number of non-enforceable fees and charges have been deleted. These include wheel clamping for car park infringements, waiver permits and environmental offences which have been repealed by the Anti-social Behaviour, Crime and Policing Act 2014.
- 2.15 Fees and charges previously made for Planning Services weekly lists and for the Environmental Health Register of Food Premises have been deleted. These are available to the public via freedom of information requests free of charge.
- 2.16 The Council recognises the need to promote and maintain economic activity within its town centres. The provision of car parking facilities, the level of charges made for parking, and the town centre market are factors which may influence the number of visitors, particularly to Newcastle town centre. Accordingly, fees charged at all of the Council operated car parks and stall fees for the town centre market are recommended to be frozen.
- 2.17 Due to the commercial sensitivity of the proposed charges for the trade waste service, these are not included on part 1 of the agenda and are exempt from publication by reasons of paragraph 3 of part 1 of schedule 12a of the Local Government Act 1972. The proposed charges can be found in part 2 of the agenda.

3. Proposal

3.1 That the fees and charges proposed to apply from 1 April 2015, as set out in Appendix 1 be approved and be submitted to the Finance, Resources and Partnerships Scrutiny Committee for comment.

4. Reason for Preferred Solution

4.1 Applying selective increases to fees and charges will enable economic activity to be promoted within the Borough. It will also contribute to the delivery of a sustainable budget for 2015/16 and later years and will help to keep fees and charges in line with the cost of service provision.

5. Legal and Statutory Implications

5.1 Statutory charges are included in the scale of fees and charges, and are noted as such. These are set by the government rather than by this Council. Land Charges and Licensing fees are set in accordance with a statutory requirement to balance income with expenditure. All other charges may be set by the Council in accordance with its Charging Policy.

6. Financial and Resource Implications

- 6.1 The approved levels of fees and charges will be incorporated in the General Fund Budget for 2015/16.
- 6.2 The Medium Term Financial Strategy (MTFS) assumes increased income of £113,000 from an average increase of 2% across the existing range of fees and charges.
- 6.3 The proposals made vary between a freeze in fees and charges, to significant increases. When these increases are applied to the appropriate income budgets it is evident that a shortfall of approximately £27,000 exists in comparison to the assumed overall 2% increase. This shortfall, incurred as a result of below inflation increases and freezes in fees and charges (i.e. car parks and markets), will be addressed as an additional pressure in the 2015/16 preparation process.

7. Major Risks

7.1 A major risk is that the current depressed economic situation leads to less demand from users of Council services, resulting in significant loss of income. The level of charges will in some cases influence this demand.

8. Key Decision Information

8.1 This is a key decision; it has been included in the Forward Plan.

9. Earlier Cabinet/Committee Resolutions

9.1 Last reviewed at Cabinet meeting on 15 January 2014.

10. List of Appendices

Appendix 1 - Proposed charges from 1 April 2015

Appendix 2 - Charging principles included in Charging Policy

Appendix 3 is Restricted

Appendix 1

Scale of Fees and Charges 2015/16

INDEX

| TYPE OF FEE/CHARGE | PAGE(S) |
|--|---------|
| Allotments | 1 |
| Bulky Recycling Service | 1 |
| Bus Departure Charges | 1 |
| Car Parks | 1-2 |
| Cemeteries | 3-4 |
| Crematorium | 4 |
| Circuses and Fairs | 5 |
| Copy Charges | 5 |
| Copyright Mapping | 5 |
| Covenant Consents | 5 |
| Data Protection | 5 |
| Dog Warden Service | 5 |
| Elections | 5 |
| Environmental Health | 6-8 |
| Garden Waste Recycling | 8 |
| Hire of Rooms | 8-9 |
| Land Charges | 10 |
| Leisure Charges | 10-16 |
| Licences | 16-18 |
| Markets | 18 |
| M.O.T | 18 |
| Museum and Art Gallery | 18-19 |
| Naming/Numbering of Streets/Properties | 19-20 |
| Pest Control | 20 |
| Planning Services | 21-22 |
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| Removal of Domestic Animal Carcasses | 22 |
| Sale of Sandbags | 23 |
| Street Trading | 23 |
| Town Centre Displays | 23 |
| Tree Preservation Orders | 23 |

| Page 1 | Fee/Charge 2014/15 £.p | Fee/Charge 2015/16 £.p | Change £.p | Committee Approval/ Comments | VAT Status |
|--|------------------------------|------------------------------|---------------|------------------------------------|---------------|
| ALLOTMENTS | | <u> </u> | <u>~</u> | Cabinet | No VAT |
| Rent (per annum) full plot | 59.00 | 70.80 | 11.80 | £77.88 2016/17 | |
| Rent (per annum) half plot | 29.50 | 35.40 | 5.90 | £38.94 2016/17 | |
| Note: 20% reduction for concessions | | | | | |
| BULKY RECYCLING SERVICE (Furniture | | | | Cabinet | No VAT |
| Mine) | | | | | |
| 1-3 Items non reusable/waste items | 35.00 | 35.00 | Freeze | | |
| 4-6 Items non reusable/waste items | 55.00 | 55.00 | Freeze | | |
| 7-9 Items non reusable/waste items | 70.00 | 70.00 | Freeze | | |
| Additional items non reusable/waste items | 10.00 | 10.00 | Freeze | | |
| Reusable items | Free | Free | Freeze | | |
| BUS DEPARTURE CHARGES | | | | Cabinet | Plus VAT |
| BUS DEPARTORE CHARGES | | | | Cabinet | FIUS VAI |
| Fee per departure | 0.16 | 0.18 | 0.02 | | |
| CAR PARKS | | | | | |
| | | | | | |
| Charges for Infringements | | | | Parking Board | No VAT |
| Civic parking enforcement - higher charge | 70.00 | 70.00 | Freeze | | |
| Civic parking enforcement - lower charge | 50.00 | 50.00 | Freeze | | |
| Bankside | | | | Cabinet | VAT Incl. |
| Season ticket - per quarter | 150.00 | 150.00 | Freeze | | - |
| Plackfriara (Zana C) | | | | Cabinet | VAT Incl. |
| Blackfriars (Zone C) Up to 1 hour | 0.80 | 0.80 | Freeze | Cabinet | VAT INCI. |
| Up to 2 hours | 1.50 | 1.50 | Freeze | | |
| Up to 3 hours | 2.00 | 2.00 | Freeze | | |
| Up to 4 hours | 2.50 | 2.50 | Freeze | | |
| Up to 6 hours | 3.00 | 3.00 | Freeze | | |
| 6 hours to 24 hours | 3.50 | 3.50 | Freeze | | |
| Season ticket - per quarter | 150.00 | 150.00 | Freeze | | |
| Cherry Orchard (Zone B) | | | | Cabinet | VAT Incl. |
| Up to 1 hour | 1.00 | 1.00 | Freeze | | - |
| Up to 2 hours | 1.90 | 1.90 | Freeze | | |
| Up to 3 hours | 2.80 | 2.80 | Freeze | | |
| Up to 4 hours | 4.00 | 4.00 | Freeze | | |
| 4 hours to 24 hours | 5.20 | 5.20 | Freeze | | |
| Season ticket - per quarter | 230.00 | 230.00 | Freeze | | |
| Civic Offices - Saturdays Only (Zone A) | | | | Cabinet | VAT Incl. |
| Up to 1 hour | 1.00 | 1.00 | Freeze | | |
| Up to 2 hours | 1.90 | 1.90 | Freeze | | |
| Up to 3 hours | 2.80 | 2.80 | Freeze | | |
| Up to 4 hours | 4.00 | 4.00 | Freeze | | |
| Corporation Street/Merrial Street (Zone A) | | | | Cabinet | VAT Incl. |
| Up to 1/2 hour | 0.80 | 0.80 | Freeze | | |
| Up to 1 hour | 1.50 | 1.50 | Freeze | | |
| Goose Street (Zone B) | | | | Cabinet | VAT Incl. |
| Up to 1 hour | 1.00 | 1.00 | Freeze | 300000 | |
| Up to 2 hours | 1.90 | 1.90 | Freeze | | |
| Up to 3 hours | 2.80 | 2.80 | Freeze | | |
| Up to 4 hours | 4.00 | 4.00 | Freeze | | |
| 4 hours to 24 hours | 5.20 | 5.20 | Freeze | | |

Classification: NULBC PROTECT Organisational

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| Up to 1 hour 0.80 0.80 Freeze Up to 2 hours 1.50 1.50 Freeze Up to 3 hours 2.00 2.00 Freeze 6 hours to 24 hours 3.50 3.50 Freeze Season ticket - per quarter 150.00 150.00 Freeze Resident permit - per quarter 50.00 50.00 Freeze Windsor Street (Zone B) 1.00 1.00 Freeze Up to 1 hour 1.00 2.00 Freeze Up to 2 hours 2.00 2.00 Freeze | Silverdale Road (Zone C) | | | | Cabinet | VAT Inc |
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| Season ticket - per quarter150.00150.00FreezeResident permit - per quarter50.0050.00FreezeWindsor Street (Zone B)LogLogCabinetVATUp to 1 hour1.001.00FreezeUp to 2 hours2.002.00Freeze | | | | Freeze | | |
| Season ticket - per quarter150.00150.00FreezeResident permit - per quarter50.0050.00FreezeCabinetVATWindsor Street (Zone B)1.001.00FreezeCabinetVATUp to 1 hour2.002.00FreezeFreezeCabinetVAT | 6 hours to 24 hours | 3.50 | 3.50 | Freeze | | |
| Resident permit - per quarter50.0050.00FreezeCabinetVATWindsor Street (Zone B)1.001.00FreezeCabinetVATUp to 1 hour1.002.00FreezeFreezeVAT | | | | | | |
| Jp to 1 hour 1.00 1.00 Freeze Jp to 2 hours 2.00 2.00 Freeze | | | | | | |
| Up to 1 hour 1.00 1.00 Freeze Up to 2 hours 2.00 2.00 Freeze | Mindoou Stucct (Zerre D) | | | | Cabirat | |
| Up to 2 hours 2.00 2.00 Freeze | | 1 00 | 1.00 | Franza | Cabinet | VAT Inc |
| | | | | | | |
| Season ticket - half hour after school 3.00 Season ticket - half hour after school 3.00 | | | | | | |
| | Season ticket - half hour after school | 3.00 | 3.00 | Freeze | | |
| | | | | | | |
| | | | | | | |

Classification: NULBC PROTECT Organisational

| Page 3 | Fee/Charge 2014/15 | Fee/Charge 2015/16 | Change | Committee Approval/ | VAT Status |
|--|-----------------------|-----------------------|--------------|------------------------|---------------|
| - | £.p | £.p | £.p | Comments | Status |
| CEMETERIES | | | | | |
| Interment Fees | | | | Cabinet | No VAT |
| Under 16 years of age | Free | Free | Freeze | | |
| 16 years & over | 750.00 | 784.00 | 34.00 | | |
| Woodland burial - Keele Cemetery (1 full | 400.00 | 418.00 | 18.00 | | |
| interment only per grave) Cremated remains at 2 feet | 328.00 | 343.00 | 15.00 | | |
| Woodland burial cremated remains at 2 feet - | | | | | |
| Keele Cemetery (4 interments only per grave) | 322.00 | 343.00 | 21.00 | | |
| Additional depth over 2 feet | 117.00 | 122.00 | 5.00 | | |
| Additional depth over 6 feet per foot | 126.00 | 132.00 | 6.00 | | |
| Purchase of Graves | | | | Cabinet | No VAT |
| (Inclusive of right to erect a memorial for a | | | | Cabinot | |
| single grave) | | | | | |
| Lawn graves/reservation | 1,011.00 | 1,056.00 | 45.00 | | |
| Woodland grave/reservation - Keele Cemetery (1 full interment only per grave plus | 745.00 | 778.00 | 33.00 | | |
| memorial tree) | 745.00 | 778.00 | 33.00 | | |
| Cremated remains graves/reservation | 500.00 | 522.00 | 22.00 | | |
| Woodland grave cremated remains at 2 | | | | | |
| feet/reservation - Keele Cemetery (4 | 500.00 | 522.00 | 22.00 | | |
| interments only per grave plus memorial shrub) | | | | | |
| Reservation of shrubbery cremated remains | | | | | |
| grave/reservation - Keele Cemetery (1 full | 500.00 | 522.00 | 22.00 | | |
| interment only per grave plus shrub) | | | | | |
| Renewal of exclusive right of burial & | 500.00 | 500.00 | Freeze | | |
| memorialisation (full grave) Renewal of exclusive right of burial & | | | _ | | |
| memorialisation (cremated remains grave) | 250.00 | 250.00 | Freeze | | |
| Transfer of ownership of exclusive rights of | 83.00 | 83.00 | Freeze | | |
| burial & memorialisation | 00.00 | 00.00 | 110020 | | |
| Duplicate deed of exclusive rights of burial & memorialisation | 41.00 | 43.00 | 2.00 | | |
| | | | | | |
| Erection of Memorials Where no Prior | | | | Cabinet | No VAT |
| Right Was Given | 100.00 | 100.00 | F 00 | Cubinot | |
| Memorial not exceeding 3 feet in height Replacement memorial | 123.00 42.00 | 128.00 44.00 | 5.00 2.00 | | |
| | 42.00 | 4.00 | 2.00 | | |
| Columbarium | | | | Cabinet | No VAT |
| 10 year lease including 1st interment | New | 500.00 | n/a | | |
| 2nd interment Renewal of 10 year lease | New New | 70.00 250.00 | n/a n/a | | |
| Additional 5 year lease | New | 250.00 | n/a | | |
| , | | | | | |
| Use of Chapel & Community Room | | | . | Cabinet | No VAT |
| Newcastle cemetery chapel | 70.00 70.00 | 73.00 73.00 | 3.00 3.00 | | |
| Keele community room - service Keele community room - full day hire | 100.00 | 73.00 75.00 | -25.00 | | |
| Keele community room - half day hire | 50.00 | 40.00 | -10.00 | | |
| Keele community room - per hour hire | 15.00 | 15.00 | Freeze | | |
| Keele community room - evening per hour | 20.00 | 20.00 | Freeze | | |
| Private Maintenance of Grave Non-Lawn | | | | | |
| Types Only | | | | Cabinet | No VAT |
| Turfing | 41.00 | 43.00 | 2.00 | | |
| Spring/summer planting & maintenance | 86.00 | 90.00 | 4.00 | | |

| Page 4 | Fee/Charge 2014/15 £.p | Fee/Charge 2015/16 £.p | Change £.p | Committee Approval/ Comments | VAT Status |
|---|------------------------------|------------------------------|---------------|------------------------------------|---------------|
| Sundry Items | 2.p | 2.p | 2.p | Cabinet | VAT Incl. |
| Single abstract information from registrar | 58.00 | 62.00 | 4.00 | Cabinet | VAT IIICI. |
| | | | 4.00 | | |
| Family history research | 19.00 | 20.00 | | | |
| Caskets | 70.00 | 73.00 | 3.00 | | |
| Nooden cross | 40.00 | 42.00 | 2.00 | | |
| Memorial benches | 612.00 | 627.00 | 15.00 | | |
| Memorial benches - maintenance by request | 450.00 | 450.00 | | | |
| (cleaning & staining) | 150.00 | 150.00 | Freeze | | |
| Memorial trees | 306.00 | 320.00 | 14.00 | | |
| Barrier fob replacements | 10.00 | 10.00 | Freeze | | |
| CREMATORIUM | | | | | |
| Cremation Fees | | | | Cabinet | No VAT |
| | Free | Free | Franza | Cabinet | NO VAI |
| Under 16 years of age | | Free | Freeze | | |
| 16 years & over 9.20am service time only | 400.00 | 400.00 | Freeze | | |
| 16 years & over from 10am | 564.00 | 589.00 | 25.00 | | |
| Cremation environmental charge | 59.00 | 62.00 | 3.00 | | |
| Use of TV for DVD photographs (3-5 minutes) | 20.00 | 20.00 | Freeze | | |
| Burial of remains cremated elsewhere | 173.00 | 181.00 | 8.00 | | |
| Chapel hire - additional use | 70.00 | 73.00 | 3.00 | | |
| Urns & Containers | | | | Cabinet | VAT Inc |
| Oak casket | 70.00 | 73.00 | 3.00 | Cabinet | VATING |
| | | | | | |
| Postage & packaging | Cost | Cost | Freeze | | |
| Memorialisation | | | | Cabinet | VAT Inc |
| Book of remembrance per line (up to 3 lines) | 26.00 | 27.00 | 1.00 | | |
| Book of remembrance for 4 lines | 90.00 | 94.00 | 4.00 | | |
| Book of remembrance for 5 lines | 116.00 | 121.00 | 5.00 | | |
| Book of remembrance for 6 lines | 142.00 | 148.00 | 6.00 | | |
| | | | | | |
| Book of remembrance for 7 lines | 168.00 | 175.00 | 7.00 | | |
| Book of remembrance for 8 lines | 194.00 | 202.00 | 8.00 | | |
| Simple floral emblem | 77.00 | 80.00 | 3.00 | | |
| Coat of arms, badges, ornate floral emblem | 108.00 | 113.00 | 5.00 | | |
| Additional lines of inscription for cards/books | 26.00 | 27.00 | 1.00 | | |
| Plaques | | | | Cabinet | VAT Incl |
| 12" x 4" new plaque & 10 year hire | 299.00 | 306.00 | 7.00 | 500000 | |
| Each succeeding 10 year hire | 119.00 | 122.00 | 3.00 | | |
| | | | | | |
| 12" x 8" new plaque & 10 year hire | 599.00 | 614.00 | 15.00 | | |
| Each succeeding 10 year hire | 240.00 | 246.00 | 6.00 | | |
| 24" x 8" each succeeding 10 year hire | 469.00 | 490.00 | 21.00 | | |
| Adding to existing plaque per letter or figure | 6.00 | 6.00 | Freeze | | |
| Regilding existing letters | 4.00 | 4.00 | Freeze | | |
| Additional Memorials | | | | Cabinet | VAT Inc |
| Memorial benches | 612.00 | 627.00 | 15.00 | | |
| Memorial benches maintenance by request | 150.00 | 150.00 | Freeze | | |
| (cleaning & staining) | | | | | |
| Memorial vases | 300.00 | 300.00 | Freeze | | |
| Each succeeding 5 year hire | 180.00 | 180.00 | Freeze | | |
| Vases various - small | Various | Various | Freeze | | |
| Planters | 644.00 | 673.00 | 29.00 | | |
| Each succeeding 5 year hire | 267.00 | 279.00 | 12.00 | | |
| | | | | | |
| | 550.00 | 575.00 | 25.00 | | |
| Each succeeding 10 year hire | 286.00 | 299.00 | 13.00 | | |
| Additional plaques | 70.00 | 73.00 | 3.00 | | |
| Shrubs (inclusive of aluminium vase) | 306.00 | 319.00 | 13.00 | | |
| Each succeeding 5 year hire | 131.00 | 137.00 | 6.00 | 1 | |

| CIRCUSES & FAIRS Cabinet No VAT Hire rate per day (8 hours) of site presence (1 day set up & 1 day dismanting free of charge) Returnable depost - cleaning 500.00 510.00 10.00 20.00 COPY CHARGES S00.00 820.00 20.00 20.00 20.00 A - copies in multiples of 5 (black & white) 3.50 3.50 Freeze Freeze Difficult documents to copy (per copy) 12.50 12.50 Freeze Cabinet VAT Incl Ma - copies in multiples of 5 (black & white) 3.50 3.50 3.50 57reeze Cabinet No VAT OPYRIGHT MAPPING 2.500 25.00 25.00 Freeze Cabinet No VAT Up to 4 - A4/A3 1:250 mapping 25.00 25.00 25.00 Cabinet No VAT Subject access request 10.00 10.00 Freeze Cabinet VAT Incl DOG WARDEN SERVICE 20.00 20.00 Freeze Cabinet VAT Incl Dog training equipment hire New 10.00 Freeze Cabinet No VAT Recovery of Stray Dogs 0.00 10.00 Freeze Cabinet No VAT Periamentary Election candidate 500.00 500.00 Freeze Freeze EleteCTO | Page 5 | Fee/Charge 2014/15 £.p | Fee/Charge 2015/16 £.p | Change £.p | Committee Approval/ Comments | VAT Status |
|---|---|------------------------------|------------------------------|---------------|------------------------------------|---------------|
| day set up & 1 day dismantling free of charge) 300.00 300.00 300.00 20.00 Returnable deposit - damage 800.00 820.00 20.00 20.00 COPY CHARGES 2.50 2.50 7reeze Cabinet VAT Incl A1 - copies in multiples of 5 (black & white) 3.50 3.50 7reeze Cabinet VAT Incl A2 - copies in multiples of 5 (black & white) 3.50 3.50 7reeze Cabinet No VAT A2 - copies in multiples of 5 (black & white) 3.50 3.50 7reeze Cabinet No VAT Up to 4 - Ad/A3 1:250 mapping 25.00 25.00 Freeze Cabinet No VAT Up to 4 - Ad/A3 1:250 mapping 25.00 45.00 45.00 0.00 0.00 0.00 DATA PROTECTION 10.00 10.00 Freeze Cabinet VAT Incl Doig training equipment loan 20.00 20.00 Freeze Cabinet No VAT Recovery of Stray Dogs During normal working hours - reclaim fee Cost Cost Freeze Statutory< | CIRCUSES & FAIRS | ~·P | | ih | | No VAT |
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| Inspection & Copies of Documents Statutory No VAT Regulation 10 representation of the people 5.00 5.00 Freeze Statutory No VAT election expenses 5.00 5.00 Freeze Statutory No VAT | Supply of marked registers (data) | 10.00 | | | | |
| Regulation 10 representation of the people regulations 2001 - inspection of candidates5.005.00Freezeelection expenses5.005.005.00Freeze | Plus per 1,000 entries or part 1,000 | 1.50 | 1.50 | Freeze | | |
| Regulation 10 representation of the people regulations 2001 - inspection of candidates5.005.00Freezeelection expenses5.005.005.005.00 | Inspection & Copies of Documents | | | | Statutory | No VAT |
| election expenses | Regulation 10 representation of the people | | | | | |
| | regulations 2001 - inspection of candidates | 5.00 | 5.00 | Freeze | | |
| | | 0 AE | | 0.05 | | |

Classification: NULBC PROTECT Organisational

| Page 6 | Fee/Charge 2014/15 | Fee/Charge 2015/16 | Change | Committee Approval/ | VAT Status |
|---|-----------------------|-----------------------|--------|------------------------|---------------|
| ENVIRONMENTAL HEALTH | £.p | £.p | £.p | Comments | |
| | | | | | |
| Works in Default of Statutory Notice Calculated in accordance with the following: a) Contractor costs b) Officer costs (per hour at actual rate) c) Car mileage & subsistence d) On costs (b+c) + 25% e) Disbursements (e.g. warrant application, | Formula | Formula | Freeze | Cabinet | No VAT |
| postage, printing, cost of invoice etc.) Total=a+d+e+ interest on outstanding balance | | | | | |
| Commercial Hire of Monitoring Equipment | | | | Head of Service | Plus VAT |
| Salamander Gasclam & user software (per 7 days exc. carriage) | New | 220.00 | n/a | | |
| Phocheck PID (per 7 days exc. carriage) | New | 130.00 | n/a | | |
| GA2000 portable landfill gas analyser (per 7 | New | 130.00 | n/a | | |
| days exc. carriage) Bruel & Kjaer Matron 2250 sound level meter, with sound recording & 1/1 & 1/3 octave frequency analysis module & calibration | New | 200.00 | n/a | | |
| certificate (memory card supplied by client) Outdoor gear for use with matron 2250 (per 7 days exc. carriage) | New | 45.00 | n/a | | |
| Bruel & Kjaer Matron Type 4231 Calibrator with calibration certificate (per 7 days exc. | New | 10.00 | n/a | | |
| carriage) | i i cw | 10.00 | n/a | | |
| Environmental Offences - Fixed Penalty Notices | | | | Statutory | No VAT |
| Waste receptacles - Section 47ZA (2) - if paid within 10 days | 75.00 | 75.00 | Freeze | | |
| Waste receptacles - Section 47ZA (2) - if paid within 14 days | 100.00 | 100.00 | Freeze | | |
| Failure to produce authority (waste transfer notes) - section 5B2 | 300.00 | 300.00 | Freeze | | |
| Failure to furnish documentation (waste carrier licence) - Section 34(2) | 300.00 | 300.00 | Freeze | | |
| Litter - Section 88(1) - if paid within 10 days | 50.00 | 50.00 | Freeze | | |
| Litter - Section 88(1) - if paid within 14 days Unauthorised distribution of literature on | 75.00 | 75.00 | Freeze | | |
| designated land - Schedule 3A (7)2 - if paid within 10 days | 50.00 | 50.00 | Freeze | | |
| Unauthorised distribution of literature on designated land - Schedule 3A (7)2 - if paid within 14 days | 75.00 | 75.00 | Freeze | | |
| Failure to comply with a dog control order in respect of dog fouling, dogs on leads, dogs on leads by direction, dog exclusion - if paid within 10 days | 50.00 | 50.00 | Freeze | Public Protection | No VAT |
| Failure to comply with a dog control order in respect of dog fouling, dogs on leads, dogs on leads by direction, dog exclusion - if paid within 14 days | 75.00 | 75.00 | Freeze | Public Protection | No VAT |
| Failure to comply with a Community Protection Notice or Public Spaces Protection Order - if paid within 10 days | New | 75.00 | n/a | Council | No VAT |
| Failure to comply with a Community Protection Notice or Public Spaces Protection Order - if paid within 14 days | New | 100.00 | n/a | Council | No VAT |

Classification: NULBC PROTECT Organisational

| Page 7 | Fee/Charge 2014/15 £.p | Fee/Charge 2015/16 £.p | Change £.p | Committee Approval/ Comments | VAT Status |
|--|------------------------------|------------------------------|---------------|------------------------------------|---------------|
| Pollution Prevention & Control Act 1999 | £.p | £.p | £.p | | |
| Register of Permits | | | | Cabinet | Plus VAT |
| Copy of list of applications received | 15.00 | 15.00 | Freeze | | |
| Copy of a register entry | 70.00 | 70.00 | Freeze | | |
| Copy of tape/CD recorded interviews | 13.00 | 13.00 | Freeze | | |
| Environmental Information Regulations 1992 | 110.00 | 200.00 | 90.00 | | |
| (requests for information) | 110.00 | 200.00 | 30.00 | | |
| Noise monitoring service for Registered | | | | | |
| Social Landlords & Private Landlords for 1 | 200.00 | 250.00 | 50.00 | | |
| period of up to 7 days & subsequent report & | 200.00 | 200.00 | 50.00 | | |
| copy of recording | | | | | |
| Noise monitoring service for Aspire Housing | | | _ | | |
| for 1 period of up to 7 days & subsequent | 200.00 | 200.00 | Freeze | | |
| report & copy of recording | | | | | |
| Environmental Health Licences | | | | Cabinet | No VAT |
| Pet shop - first licence | 275.00 | 275.00 | Freeze | Cabinet | |
| Pet shop - renewal | 115.00 | 115.00 | Freeze | | |
| Dog breeding establishment - first licence | 275.00 | 275.00 | Freeze | | |
| Dog breeding establishment - renewal | 115.00 | 115.00 | Freeze | | |
| Animal boarding establishment - first licence | 275.00 | 275.00 | Freeze | | |
| Animal boarding establishment - renewal | 115.00 | 115.00 | Freeze | | |
| Riding establishment - first licence | 500.00 | 500.00 | Freeze | | |
| Riding establishment - renewal | 275.00 | 275.00 | Freeze | | |
| Dangerous wild animals - first licence | 450.00 | 450.00 | Freeze | | |
| Dangerous wild animals - renewal | 250.00 | 250.00 | Freeze | | |
| Zoo - first licence | 550.00 | Request | n/a | | |
| Zoo - renewal | 550.00 | Request | n/a | | |
| Registration of premises for acupuncture, | | | | | |
| tattooing, cosmetic piercing, electrolysis & | 130.00 | 130.00 | Freeze | | |
| semi-permanent skin colouring | | | | | |
| Registration of each operative | 80.00 | 80.00 | Freeze | | |
| Additional treatment registration | 65.00 | 65.00 | Freeze | | |
| Export health certificates | 140.00 | 140.00 | Freeze | | |
| Charges for Authorized Presses see | | | | | |
| Charges for Authorised Process - Local | | | | Statutory | No VAT |
| Authority Pollution Prevention Control Act Under the 'polluter pays principle' operators of | | | | - | |
| industrial plant are levied a fee for their | | | | | |
| permits to operate. The scale of charges is | | | | | |
| set by DEFRA annually after consultation with | | | | | |
| Local Authorities, representatives of industry | | | | | |
| and other stakeholders. The scale of charges | | | | | |
| is designed to cover the regulatory and | | | | To be advised | |
| administrative costs (including visits, | | | | by DEFRA in | |
| administrative costs (including visits, administration, advice and time) to the | | | | February 2015 | |
| regulator arising from each process. Full | | | | | |
| details of the 2014/15 PPC fees and charges | | | | | |
| can be found on DEFRA's website via the link | | | | | |
| below. The 2015/16 charges are to be | | | | | |
| advised by DEFRA in February 2015 | | | | | |
| http://www.defra.gov.uk/industrial- | | | | | |
| emissions/files/List-of-Charges-2014.pdf | | | | | |
| | | | | | |
| Factual Statements (Food Safety Act, | | | | Cohinat | |
| Health & Safety at Work Act, Environmental Protection Act) | | | | Cabinet | No VAT |
| | | | _ | 1 | 1 |
| • | 120.00 | 100 00 | Eroozo | | |
| Charge for factual statements - additional time Charge for factual statements - disclosure of | 120.00 62.50 | 120.00 62.50 | Freeze | | |

Classification: NULBC PROTECT Organisational

| Comments Status Private Vare Supplies Statutory No VAT Risk assessment (per hour, plus mileage) 14.50 Freeze Statutory No VAT Authorisation 100.00 100.00 Freeze Statutory No VAT Analysis - during check monitoring 100.00 100.00 Freeze Statutory No VAT Sampling of pool water per annum 500.00 500.00 Freeze Cabinet No VAT Sampling of pool water per annum 500.00 500.00 Freeze Cabinet No VAT ClEH Level 2 lood safety in catering 70.00 Freeze Cabinet No VAT GARDEN WASTE (EXTRA SERVICE) 280.00 280.00 Freeze Cabinet No VAT Delivery of new additional garden waste bin Stute for 240 line bin with 6 week winter shut down: 36.00 38.00 Freeze Cabinet No VAT Hite of Colous dater per and day 30.00 25.00 Freeze Cabinet No VAT GARDEN WASTE (EXTRA SERVICE) Elevel 2 hood safety in catering 2100 Preeze <th>Page 8</th> <th>Fee/Charge 2014/15</th> <th>Fee/Charge 2015/16</th> <th>Change</th> <th>Committee Approval/</th> <th>VAT</th> | Page 8 | Fee/Charge 2014/15 | Fee/Charge 2015/16 | Change | Committee Approval/ | VAT |
|--|-------------------------------------|-----------------------|-----------------------|--------|------------------------|---------|
| Private Water Supplies Tiskis assessment (per hour, plus mileage) Sampling Investigation Authorisation Statutory Statutory No VAT Investigation Authorisation 100.00 100.00 Freeze Freeze Statutory No VAT Analysis - during Regulation 10 25.00 25.00 Freeze Analysis - during addit monitoring No VAT Sampling of pool Analysis - during addit monitoring 500.00 500.00 Freeze Freeze Cabinet No VAT Sampling of pool water per annum Sampling of pool water per annum CIEH Level 2 food safety in catering CIEH Level 2 food safety in catering ECIEH Level 2 food safety in catering Probased buy to catering 5 70.00 Freeze Freeze Cabinet No VAT GARDEN WASTE (EXTRA SERVICE) 280.00 280.00 Freeze Freeze Cabinet No VAT Delivery of new additional garden waste bin Stucker for 240 thre bin with 6 week winter shut down: New 24.00 n'a Stainet No VAT HIRE OF Cick Suite Rooms Hire of council chamber - per day 95.00 95.00 Freeze Cabinet No VAT Stater for 240 Mor. 16.00 Freeze Cabinet No VAT HIRE OF Cick Suite Rooms Hire | | | | £.p | | Status |
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| Investigation Authorisation Analysis - during Regulation 10 Analysis - during Check monitoring Analysis - during check monitoring Analysis - during check monitoring Analysis - during check monitoring Analysis - during check monitoring Sampling of pool water one sample 0000 500.00 Freeze Freeze Cabinet No VAT Swimping Pools Sampling of pool water one sample 500.00 500.00 Freeze Freeze Cabinet No VAT CIEH Level 2 hood safety in catering CIEH Level 2 hood safety in catering 5 employees 210.00 Freeze 280.00 Cabinet No VAT GARDEN WASTE (EXTRA SERVICE) Delivery of new additional garden waste bin Sticker for 240 litre bin with 6 week winter shut down. New 24.00 n/a Cabinet No VAT Hire of Civic Suite Rooms Hire of council chamber - per day Hire of council chamber - per day Cool 50.000 Hire council chamber - per day Cool 50.000 Hire council chamber - per day Cool 70.00 Freeze Room 1 or 3 - per day Room 1 or 3 - per day Room 1 or 3 - per day Room 1 or 6 - per day Room 1 or 7 - per day Room 1 or 7 - per day Room 1 - per half day Room 1 - per half day Room 1 - per day Room 1 - per day Room 1 | | | | Freeze | | |
| Authorisation 100.00 100.00 Freeze Analysis - during Regulation 10 2500 Freeze Cabinet No VAT Analysis - during Regulation 10 500.00 500.00 Freeze Cabinet No VAT Sampling of pools 500.00 500.00 Freeze Cabinet No VAT Sampling of pool water one sample 70.00 Freeze Cabinet No VAT CIEH Level 2 food safety in catering 70.00 Freeze Cabinet No VAT CIEH Level 2 food safety in catering 70.00 Freeze Cabinet No VAT Delivery of new additional garden waste bin sturd workplace 210.00 210.00 Freeze Cabinet No VAT Delivery of new additional garden waste bin sturd workplace New 24.00 n/a Stocker for 240 litre bin with 6 week winter shurd workplace No VAT Hire of Civic Suite Rooms 86.00 Freeze Cabinet No VAT Hire of Civic Offices Rooms 95.00 95.00 Freeze Cabinet No VAT Hire of Civic Offices Rooms 16.0 | Sampling | 100.00 | 100.00 | Freeze | | |
| Analysis - during Regulation 10 25.00 25.00 Freeze Analysis - during Check monitoring 100.00 Freeze Cabinet No VAT Sampling of pool water one sample 500.00 500.00 Freeze Cabinet No VAT Sampling of pool water one sample 70.00 Freeze Cabinet No VAT CIEH Level 2 hoad safety in catering 70.00 70.00 Freeze Cabinet No VAT CIEH Level 2 hoad safety in catering 210.00 210.00 Freeze Cabinet No VAT CIEH Level 2 hoad safety in catering 210.00 280.00 Freeze Cabinet No VAT Sticker for 240 line bin with 6 week winter shut down: New 24.00 n/a Sticker for 24.00 N/a If purchased March to June 36.00 36.00 Freeze Cabinet No VAT Hire of Council chamber - per day 450.00 50.00 Freeze Cabinet No VAT Hire of Council chamber - per day 450.00 50.00 Freeze Cabinet No VAT Hire of Council chamber - per day 450.00 50.00 Freeze Cabinet< | Investigation | 100.00 | 100.00 | Freeze | | |
| Analysis - during check monitoring 100.00 100.00 Freeze Swimming Pools 500.00 500.00 Freeze Cabinet No VAT Sampling of pool water one sample 500.00 500.00 Freeze Cabinet No VAT Training Courses 70.00 Freeze Cabinet No VAT CIEH Level 2 food safety in catering 70.00 Freeze Cabinet No VAT GARDEN WASTE (EXTRA SERVICE) 280.00 280.00 Freeze Cabinet No VAT Delivery of new additional garden waste bin stud dwr.th to June 36.00 Freeze Cabinet No VAT Tip urchased March to June 36.00 Freeze Cabinet No VAT Hire of Civic Suite Rooms 26.00 Freeze Cabinet No VAT Hire of Civic Suite Rooms 70.00 Freeze Cabinet No VAT Hire of Civic Suite Rooms 70.00 Freeze Cabinet No VAT Hire of Civic Offices Rooms 70.00 Freeze Cabinet No VAT Hire of Civic Offices Rooms 70.00 Freeze Cabinet No VAT | Authorisation | 100.00 | 100.00 | Freeze | | |
| Analysis - during audit monitoring 500.00 500.00 Freeze Cabinet No VAT Swimping opool water one sample 500.00 500.00 Freeze Cabinet No VAT CIEH Level 2 hood water one sample 70.00 70.00 Freeze Cabinet No VAT CIEH Level 2 hood safety in catering 70.00 70.00 Freeze Cabinet No VAT CIEH Level 2 hood safety in catering 210.00 210.00 Freeze Cabinet No VAT CIEH Level 2 food safety in catering 280.00 280.00 Freeze Cabinet No VAT GARDEN WASTE (EXTRA SERVICE) 280.00 280.00 Freeze Cabinet No VAT Delivery of new additional garden waste bin sticker for 240 line bin with 6 week winter shut down: No 26.00 Freeze Cabinet No VAT Hire of Coluber to March 36.00 36.00 Freeze Cabinet No VAT Hire of council chamber - per day 95.00 Freeze Cabinet No VAT Hire of Council chamber - per half day 95.00 Freeze <td>Analysis - during Regulation 10</td> <td>25.00</td> <td>25.00</td> <td>Freeze</td> <td></td> <td></td> | Analysis - during Regulation 10 | 25.00 | 25.00 | Freeze | | |
| Swimming Pools Sampling of pool water per annum Sampling of pool water per annum Sampling of pool water per annum Sampling of pool water one sample500.00 50.00Freeze FreezeCabinetNo VATTraining Courses CIEH Level 2 hoad safety in catering CIEH Level 2 hoad safety in catering CIEH Level 2 hoad safety in catering CIEH Level 2 hoad safety in catering Sampling of new additional garden waste bin stucker for 240 litre bin with 6 week winter shut down: If purchased March to June If purchased Clobber to MarchNew 24.00280.00FreezeCabinetNo VATHire of Civic Suite Rooms Hire of council chamber - per day Hire of council chamber - per laff day Room 1 or 2 - per laff day95.00 25.00Freeze 95.00CabinetNo VATHire of Civic Suite Rooms Hire of council chamber - per laff day Room 1 or 2 - per laff day Room 1 or 2 - per laff day95.00 25.00Freeze FreezeCabinetNo VATHire of Civic Suite Rooms Hire of council chamber - per laff day Room 1 or 3 - per half day15.50 25.00Freeze FreezeCabinetNo VATCabinet of and the states: Room 1 or 3 - per half day15.50 25.00Freeze FreezeCabinetNo VATStandard rates: Room 1 or 3 - per half day15.50 25.00Freeze FreezeCabinetNo VATCabinet or on the states: Room 1 - per day Room 4 or 6 - per half day15.50 25.50Freeze FreezeCabinetNo VATVourtards Room 3 - per half day8.00 25.00Freeze FreezeCabinetNo VATRoom 1 - per day Room 3 - per hal | Analysis - during check monitoring | 100.00 | 100.00 | Freeze | | |
| Sampling of pool water per annum Sampling of pool water one sample 500.00 500.00 Freeze Freeze Cabinet No VAT CIEH Level 2 food safety in catering CIEH Level 2 food safety in catering 5 70.00 70.00 Freeze Freeze Cabinet No VAT CARDEN WASTE (EXTRA SERVICE) 280.00 280.00 Freeze Cabinet No VAT Delivery of new additional garden waste bin Sticker for 240 litre bin with 6 week winter shut down. New 240.00 Freeze Cabinet No VAT Hire of Civic Suite Rooms Hire of council chamber - per day 55.00 95.00 Freeze Cabinet No VAT Hire of Civic Offices Rooms Hire of council chamber - per half day 55.00 95.00 Freeze Freeze Cabinet No VAT Lical data trates: Standard trates: Cabinet No VAT Room 1 or 3 - per day 15.50 15.50 Freeze Freeze Cabinet No VAT Lice of Civic Offices Rooms Room 1 or 3 - per day 15.50 15.50 Freeze Freeze C | Analysis - during audit monitoring | 500.00 | 500.00 | Freeze | | |
| Sampling of pool water per annum Sampling of pool water one sample 500.00 500.00 Freeze Freeze Cabinet No VAT CIEH Level 2 food safety in catering CIEH Level 2 food safety in catering 5 70.00 70.00 Freeze Freeze Cabinet No VAT CARDEN WASTE (EXTRA SERVICE) 280.00 280.00 Freeze Cabinet No VAT Delivery of new additional garden waste bin Sticker for 240 litre bin with 6 week winter shut down. New 240.00 Freeze Cabinet No VAT Hire of Civic Suite Rooms Hire of council chamber - per day 55.00 95.00 Freeze Cabinet No VAT Hire of Civic Offices Rooms Hire of council chamber - per half day 55.00 95.00 Freeze Freeze Cabinet No VAT Lical data trates: Standard trates: Cabinet No VAT Room 1 or 3 - per day 15.50 15.50 Freeze Freeze Cabinet No VAT Lice of Civic Offices Rooms Room 1 or 3 - per day 15.50 15.50 Freeze Freeze C | Swimming Pools | | | | Cabinet | No VAT |
| Sampling of pool water one sample50.0050.00Freeze FreezeCabinetNo VATCIEH Level 2 food safety in catering CIEH Level 2 food safety in catering 5 employees70.00 70.0070.00 70.00Freeze FreezeCabinetNo VATGARDEN WASTE (EXTRA SERVICE) Delivery of new additional garden waste bin sticker for 240 litre bin with 6 week winter shul down: It purchased July to September Hire of Could Law 2010 the bin with 7 week winter shul down:No WATCabinetNo VATHire of Civic Suite Rooms Hire of council chamber - per day Hire of council chamber - per day 45.00Soud 45.00Freeze FreezeCabinetNo VATUccal statutory bodies rates: Room 1 or 3 - per half day Room 1 or 3 - per half day15.50 15.50Freeze FreezeCabinetNo VATLocal statutory bodies rates: Room 1 - per day Room 3 - per half day13.50 13.50Freeze FreezeFreeze FreezeCabinetNo VATVoluntary & community sector rates: Room 4 - per day Hire of or per day13.50 13.50Freeze FreezeFreeze CabinetNo VATUccal statutory bodies rates: Room 1 - per day Room 3 - per half day13.50 13.50Freeze FreezeFreeze Room 3 - per day< | | 500.00 | 500.00 | Freeze | | |
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| Room 1 - per day 13.50 13.50 Freeze Room 1 - per half day 7.00 7.00 Freeze Room 3 - per day 12.50 12.50 Freeze Room 3 - per half day 6.50 6.50 Freeze Room 4 - per day 18.50 18.50 Freeze Room 4 - per half day 9.50 9.50 Freeze Room 6 - per day 21.50 21.50 Freeze Room 6 - per half day 11.00 11.00 Freeze Room 1 - per day 7.50 7.50 Freeze Room 3 - per day 9.50 9.50 Freeze Room 6 - per half day 9.50 Freeze Freeze Room 6 - per half day 11.00 11.00 Freeze Room 1 - per day 7.50 7.50 Freeze Room 3 - per day 6.50 6.50 Freeze Room 4 - per day 9.50 9.50 Freeze | Local statutory bodies rates: | | | | | |
| Room 1 - per half day 7.00 7.00 Freeze Room 3 - per day 12.50 12.50 Freeze Room 3 - per half day 6.50 6.50 Freeze Room 4 - per day 18.50 18.50 Freeze Room 4 - per half day 9.50 9.50 Freeze Room 6 - per day 21.50 21.50 Freeze Room 6 - per half day 11.00 11.00 Freeze Room 1 - per day 7.50 7.50 Freeze Room 3 - per day 9.50 9.50 Freeze Room 4 - per day 9.50 9.50 Freeze Room 6 - per half day 11.00 11.00 Freeze Room 1 - per day 7.50 7.50 Freeze Room 3 - per day 9.50 9.50 Freeze Room 4 - per day 9.50 9.50 Freeze | | 13.50 | 13.50 | Freeze | | |
| Room 3 - per day 12.50 12.50 Freeze Room 3 - per half day 6.50 6.50 Freeze Room 4 - per day 18.50 18.50 Freeze Room 4 - per half day 9.50 9.50 Freeze Room 6 - per day 21.50 21.50 Freeze Room 6 - per half day 11.00 11.00 Freeze Noom 6 - per half day 7.50 7.50 Freeze Room 1 - per day 7.50 6.50 Freeze Room 3 - per day 6.50 6.50 Freeze Room 4 - per day 9.50 7.50 Freeze Room 4 - per day 9.50 9.50 Freeze Room 4 - per day 9.50 9.50 Freeze | | | | | | |
| Room 3 - per half day 6.50 6.50 Freeze Room 4 - per day 18.50 18.50 Freeze Room 4 - per half day 9.50 9.50 Freeze Room 6 - per day 21.50 21.50 Freeze Room 6 - per half day 11.00 11.00 Freeze Voluntary & community sector rates: 7.50 7.50 Freeze Room 3 - per day 6.50 6.50 Freeze Room 3 - per day 9.50 9.50 Freeze Room 4 - per day 9.50 7.50 Freeze Room 4 - per day 9.50 9.50 Freeze | | | | | | |
| Room 4 - per day 18.50 18.50 Freeze Room 4 - per half day 9.50 9.50 Freeze Room 6 - per day 21.50 21.50 Freeze Room 6 - per half day 11.00 11.00 Freeze Voluntary & community sector rates: 7.50 7.50 Freeze Room 3 - per day 6.50 6.50 Freeze Room 4 - per day 9.50 9.50 Freeze | | | | | | |
| Room 4 - per half day9.509.50FreezeRoom 6 - per day21.5021.50FreezeRoom 6 - per half day11.0011.00FreezeVoluntary & community sector rates:7.507.50FreezeRoom 3 - per day6.506.50FreezeRoom 4 - per day9.509.50Freeze | | | | | | |
| Room 6 - per day Room 6 - per half day21.50 11.0021.50 11.00Freeze FreezeVoluntary & community sector rates: Room 1 - per day Room 3 - per day7.50 6.507.50 6.50Freeze FreezeRoom 4 - per day9.509.50Freeze | | | | | | |
| Room 6 - per half day11.0011.00FreezeVoluntary & community sector rates: Room 1 - per day7.507.50FreezeRoom 3 - per day6.506.50FreezeRoom 4 - per day9.509.50Freeze | | | | | | |
| Room 1 - per day 7.50 7.50 Freeze Room 3 - per day 6.50 6.50 Freeze Room 4 - per day 9.50 9.50 Freeze | | | | | | |
| Room 1 - per day 7.50 7.50 Freeze Room 3 - per day 6.50 6.50 Freeze Room 4 - per day 9.50 9.50 Freeze | Voluntary & community sector rates: | | | | | |
| Room 3 - per day 6.50 6.50 Freeze Room 4 - per day 9.50 9.50 Freeze | | 7.50 | 7.50 | Freeze | | |
| Room 4 - per day 9.50 9.50 Freeze | | | | | | |
| | | | | | | |
| Room 6 - per day 11.50 11.50 Freeze | | 11.50 | | | | |
| Room 1, 3, 4 or 6 - per half day 5.50 5.50 Freeze | | | | | | |

| Page 9 | Fee/Charge 2014/15 | Fee/Charge 2015/16 | Change | Committee Approval/ | VAT |
|---|-----------------------|-----------------------|--------|------------------------|--------|
| - | £.p | £.p | £.p | Comments | Status |
| Hire of Training Rooms | | | | Cabinet | No VAT |
| Standard rates: | 45.00 | 45.00 | _ | | |
| Hire of training room 1 - per day | 45.00 | 45.00 | Freeze | | |
| Hire of training room 1 - per half day | 25.00 | 25.00 | Freeze | | |
| Training room 2 - per day | 25.50 | 25.50 | Freeze | | |
| Training room 2 - per half day | 13.00 | 13.00 | Freeze | | |
| Hire of training rooms 1 & 2 - per day | 70.50 | 70.50 | Freeze | | |
| Hire of training rooms 1 & 2 - per half day | 38.00 | 38.00 | Freeze | | |
| Local statutory bodies rates: | | | | | |
| Hire of training room 1 - per day | 38.00 | 38.00 | Freeze | | |
| Hire of training room 1 - per half day | 21.00 | 21.00 | Freeze | | |
| Training room 2 - per day | 21.50 | 21.50 | Freeze | | |
| Training room 2 - per half day | 11.00 | 11.00 | Freeze | | |
| Hire of training rooms 1 & 2 - per day | 60.00 | 60.00 | Freeze | | |
| Hire of training rooms 1 & 2 - per half day | 32.00 | 32.00 | Freeze | | |
| Voluntary & community sector rates: | | | | | |
| Hire of training room 1 - per day | 20.00 | 20.00 | Freeze | | |
| Hire of training room 1 - per half day | 11.00 | 11.00 | Freeze | | |
| Training room 2 - per day | 11.50 | 11.50 | Freeze | | |
| Training room 2 - per half day | 5.50 | 5.50 | Freeze | | |
| Hire of training rooms 1 & 2 - per day | 31.50 | 31.50 | Freeze | | |
| Hire of training rooms 1 & 2 - per half day | 17.00 | 17.00 | Freeze | | |
| | 17.00 | 11.00 | 110020 | | |
| Hire of Guildhall Rooms | | | | Cabinet | No VAT |
| Standard rates: | | | | | |
| Room 14 - per day | 15.50 | 15.50 | Freeze | | |
| Room 14 - per half day | 8.00 | 8.00 | Freeze | | |
| Local statutory bodies rates: | | | | | |
| Room 14 - per day | 11.50 | 11.50 | Freeze | | |
| Room 14 - per half day | 6.00 | 6.00 | Freeze | | |
| Voluntary & community sector rates: | | | | | |
| Room 14 - per day | 7.50 | 7.50 | Freeze | | |
| Room 14 - per half day | 5.50 | 5.50 | Freeze | | |
| Hire of Kidsgrove Rooms | | | | Cabinet | No VAT |
| Standard rates: | | | | | |
| Room 1 or 5 - per day | 15.50 | 15.50 | Freeze | | |
| Room 1 or 5 - per half day | 8.00 | 8.00 | Freeze | | |
| Room 2 per day | 25.50 | 25.50 | Freeze | | |
| Room 2 per half day | 13.00 | 13.00 | Freeze | | |
| Local statutory bodies: | | | | | |
| Room 1 per day | 13.50 | 13.50 | Freeze | | |
| Room 1 per half day | 7.00 | 7.00 | Freeze | | |
| Room 2 per day | 18.50 | 18.50 | Freeze | | |
| Room 2 per half day | 9.50 | 9.50 | Freeze | | |
| Room 5 per day | 10.50 | 10.50 | Freeze | | |
| Room 5 per half day | 5.50 | 5.50 | Freeze | | |
| Voluntary & community sector: | | | | | |
| Room 1 per day | 7.50 | 7.50 | Freeze | | |
| Room 2 per day | 9.50 | 9.50 | Freeze | | |
| Room 5 per day | 5.50 | 5.50 | Freeze | | |
| Room 1, 2 or 5 per half day | 5.50 | 5.50 | Freeze | | |
| All rooms can be booked by the hour subject | 0.00 | 0.00 | 110626 | | |
| | | | | | |

| Page 10 | Fee/Charge 2014/15 £.p | Fee/Charge 2015/16 £.p | Change £.p | Committee Approval/ Comments | VAT Status |
|--|------------------------------|------------------------------|---------------|------------------------------------|---------------|
| LAND CHARGES | 2.p | 2.p | 2.p | Cabinet | No VAT |
| | | | | | |
| Residential LLC1 - local land charges register Commercial LLC1 - local land charges | 31.00 | 28.00 | -3.00 | | |
| register | 82.00 | 65.00 | -17.00 | | |
| Residential - Con 29R Commercial - Con 29R | 61.00 178.00 | 67.00 195.00 | 6.00 17.00 | | |
| Residential - full standard search (LLC1 & | | | | | |
| Con 29R) Commercial - full standard search (LLC1 & | 92.00 | 95.00 | 3.00 | | |
| Con 29R) | 260.00 | 260.00 | Freeze | | |
| Con 290 - (optional form) each enquiry | 18.00 | 20.00 | 2.00 | | |
| Each additional enquiry Residential - additional parcel of land | Cost 37.00 | Cost 40.00 | n/a 3.00 | | |
| Commercial - additional parcel of land | 37.00 | 85.00 | 48.00 | | |
| LEISURE CHARGES | | | | | |
| | | | | | |
| Sport & Football Development Mini soccer per session | 3.10 | 3.20 | 0.10 | Cabinet | No VAT |
| Sports development courses | Market value | Market value | n/a | Portfolio holder | No VAT |
| | | | | | |
| Coaching Charges One day coaching | 7.50 | 8.00 | 0.50 | | |
| Two day coaching | 15.00 | 16.00 | 1.00 | | |
| Three day coaching | 22.50 | 24.00 | 1.50 | | |
| Football fun weeks | 37.50 | 40.00 | 2.50 | | |
| Football fun weeks plus trip Player development sessions | 45.00 3.10 | 50.00 3.20 | 5.00 0.10 | | |
| Just play per session | 2.10 | 2.20 | 0.10 | | |
| Girls coaching per session | 2.10 | 2.20 | 0.10 | | |
| Mini kickers per block | 21.00 | 22.00 | 1.00 | | |
| Knutton Recreation Centre | | | | Cabinet | VAT Incl. |
| Astroturf | (0.00 | | | | |
| Astroturf pitch - adult full pitch Astroturf pitch - junior full pitch | 42.00 27.00 | 44.00 28.00 | 2.00 1.00 | | |
| Astroturf pitch - youth fee full pitch (under 16) | | | | | |
| (Mon-Friday 4-6pm, Sat-Sunday 3-5pm) | 17.00 | 18.00 | 1.00 | | |
| Astroturf pitch - adult per court Astroturf pitch - junior per court | 21.50 13.50 | 23.00 15.00 | 1.50 1.50 | | |
| Astroturf pitch - youth fee per court (under 16) | | | | | |
| (Mon-Friday 4-6pm, Sat-Sunday 3-5pm) | 8.50 | 10.00 | 1.50 | | |
| Kidsgrove Sports Centre | | | | | |
| Equipment Resale Saleable items | Market value | Market value | n/a | Portfolio holder | VAT Incl. |
| | | | 11/d | | |
| Lyme Card Concession Scheme | | | | Cabinet | VAT Incl. |
| Lyme card concession scheme membership | 3.60 | 4.00 | 0.40 | | |
| Astroturf | | | | Cabinet | VAT Incl. |
| Astroturf pitch - adult per court | 25.50 | 27.00 | 1.50 | | |
| Astroturf pitch - junior per court | 18.50 | 20.00 | 1.50 | | |
| Classes | | | | Cabinet | No VAT |
| Adult - standard | 5.20 | 5.50 | 0.30 | | |
| Adult - lyme card | 4.70 | 5.00 | 0.30 | | |
| Adult - concession scheme | 3.70 | 3.80 | 0.10 | | |
| Junior class - lyme card | 2.60 | 2.50 | -0.10 | | |

| Page 11 | Fee/Charge 2014/15 £.p | Fee/Charge 2015/16 £.p | Change £.p | Committee Approval/ Comments | VAT Status |
|--|------------------------------|------------------------------|---------------|------------------------------------|---------------|
| Climbing Wall | 2.p | ۲.۳ | 2.p | Cabinet | VAT Incl. |
| Climbing Wall Hire (per hour) | 11.00 | 12.00 | 1.00 | Cabinet | VAT IIICI. |
| | 11.00 | 12.00 | 1.00 | | |
| Health Suite | | | | Cabinet | VAT Incl. |
| Sauna/steam - Adult (18+) – lyme card | 6.10 | 6.20 | 0.10 | Cabinet | VAT IIICI. |
| Sauna/steam - Adult (18+) - concession | 4.40 | 4.65 | 0.10 | | |
| Sauna/steam - Audit (10+) - concession | 4.40 | 4.05 | 0.25 | | |
| Gym | | | | Cabinet | VAT Incl. |
| Pay & Play Entry Fees (must have lyme | | | | Cabinet | VAT IIICI. |
| card & have had an induction) | | | | | |
| Adult - Lyme Card | 4.70 | 6.00 | 1.30 | | |
| | 3.70 | 4.50 | 0.80 | | |
| Concession - Lyme Card | | | | | |
| Junior - Lyme Card | 3.10 | 3.00 | -0.10 | | |
| Membership Charges (num classes swim | | | | | |
| Membership Charges (gym, classes, swim, | | | | Cabinet | VAT Incl. |
| sauna) Direct debit monthly novemente - novy single | | | | | |
| Direct debit monthly payments - new single | 16.99 | 16.99 | Freeze | | |
| member (3 month notice) | | | | | |
| Direct debit monthly payments - single | 21.99 | 21.99 | Freeze | | |
| member (no contract) | | | | | |
| | | | | | |
| Equipment Hire/Sale | 4.50 | 4 50 | _ | Cabinet | |
| Hire | 1.50 | 1.50 | Freeze | | VAT Incl. |
| Deposit (fully refundable) | 2.00 | 2.00 | Freeze | | No VAT |
| • · · · · · | | | | | |
| Sports Halls | | | | Cabinet | VAT Incl. |
| Sports hall hire (peak) | 45.50 | 46.50 | 1.00 | | |
| Sports hall hire (off peak) | 34.00 | 34.50 | 0.50 | | |
| Sports hall hire (off peak) - educational | 25.00 | 26.00 | 1.00 | | |
| use/socially excluded group use | | | | | |
| Badminton (per 55 minutes) peak per court | 9.10 | 9.30 | 0.20 | | |
| Badminton (per 55 minutes) off peak per court | 6.80 | 6.90 | 0.10 | | |
| Badminton court per person (concession | 2.10 | 2.20 | 0.10 | | |
| minimum of 2 people - weekends only) | | | | | |
| Table tennis (per table, per hour) | 5.20 | 5.30 | 0.10 | | |
| Spectators | 1.00 | 1.00 | Freeze | | |
| - / - - - | | | | | |
| Studio Hire | | | | Cabinet | |
| Studio hire - weekdays (peak) | 18.00 | 19.00 | 1.00 | | VAT Incl. |
| Studio hire - weekends (off peak) | 14.80 | 15.50 | 0.70 | | VAT Incl. |
| Instructional courses | Market value | Market value | n/a | Portfolio Holder | No VAT |
| | | | | | |
| Swimming Fees | | | | | |
| Swimming Pay & Play | | | | Cabinet | VAT Incl. |
| Adult swim - standard | 4.10 | 4.40 | 0.30 | | |
| Adult swim - lyme card | 3.70 | 4.00 | 0.30 | | |
| Adult swim - concession (including Keele | 2.40 | 3.00 | 0.60 | | |
| University card) | | | | | |
| Junior swim - standard | 2.30 | 2.20 | -0.10 | | |
| Junior swim - lyme card | 2.10 | 2.00 | 0.10 | | |
| Children 3 years & under | Free | Free | Freeze | | |
| Spectators - standard | 1.00 | 1.00 | Freeze | | |
| Spectators - lyme card | Free | Free | Freeze | | |
| | | | | | |
| Swimming Instruction | | | | | N |
| Swimming Lessons | | | | Cabinet | No VAT |
| Adult swimming lesson (per 30 minutes) - | New | 8.00 | n/a | | |
| minimum 6 week course | | 0.00 | 1 | | |
| Junior swimming lesson (per 30 minutes) - | 5.10 | 5.20 | 0.10 | | |
| lyme card | 0.10 | 0.20 | 5.15 | 1 | 1 |

Classification: NULBC PROTECT Organisational

| Page 12 | Fee/Charge 2014/15 £.p | Fee/Charge 2015/16 £.p | Change £.p | Committee Approval/ Comments | VAT Status |
|---|------------------------------|------------------------------|---------------|------------------------------------|---------------|
| Private Lessons | <u>ک.</u> ۲ | z.p | z.p | Cabinet | No VAT |
| 1:1 lesson (per 30 minutes) - lyme card | 20.40 | 20.80 | 0.40 | Cabinet | |
| Additional person - lyme card | 8.15 | 8.35 | 0.20 | | |
| i daniena porocini lymo dana | 0.10 | 0.00 | 0.20 | | |
| Pool Courses | | | | Cabinet | No VAT |
| Rookie lifeguards (per 2 hour session) - lyme | 6.50 | 6.80 | 0.30 | | |
| card | | | 0.50 | | |
| Other courses | Market value | Market value | n/a | Portfolio Holder | No VAT |
| Swimming Pool Hire | | | | Cabinet | VAT Incl. |
| Teaching pool hire | 43.50 | 45.00 | 1.50 | Gabinet | v/ (1 110). |
| Main pool lane hire - (6 lane) (per lane per | | | | | |
| hour) | 14.30 | 15.00 | 0.70 | | |
| Additional staff for pool hire (per staff | 21.00 | 22.00 | 1.00 | | |
| member) | | | 1.00 | | |
| Sub aqua main pool hire per hour | Negotiable | Negotiable | n/a | Portfolio Holder | VAT Incl. |
| Jubilee 2 | | | | | |
| Equipment Resale | | | | | |
| Saleable items | Market value | Market value | n/a | Portfolio Holder | VAT Incl |
| | | | | | |
| Lyme Card Concession Scheme | | | | Cabinet | VAT Incl |
| Lyme card concession scheme yearly | 3.60 | 4.00 | 0.40 | | |
| membership | | | | | |
| Aqua Sauna (includes access to swimming | | | | Ochinat | |
| pool) | | | | Cabinet | VAT Incl |
| Adult - lyme card | 9.50 | 10.00 | 0.50 | | |
| Concession (18+) - lyme card | 6.50 | 7.50 | 1.00 | | |
| Climbing | | | | | |
| Uninstructed Pay & Play Entry Fees - | | | | | |
| (must have lyme card & be registered & | | | | Cabinet | VAT Incl |
| have had a competency test) | | | | | _ |
| Adult - lyme card | 4.70 | 5.50 | 0.80 | | |
| Concession - lyme card | 3.70 | 4.10 | 0.40 | | |
| Junior - lyme card | 3.10 | 2.25 | -0.85 | | |
| Pre-school climb (3-5 year olds) | New | 1.25 | n/a | | |
| Parent & child climb | New | 6.35 | n/a | | |
| Equipment Hire | | | | Cabinet | VAT Incl |
| Belay - lyme card | 1.00 | 1.00 | Freeze | Cabinet | VAT INCI |
| Harness - lyme card | 2.00 | 2.00 | Freeze | | |
| | | | | | |
| Instructed Party Sessions - 90 minutes | | | | Cabinet | VAT Incl |
| Up to 6 people | 65.00 | 70.00 | 5.00 | | |
| Up to 12 people | 120.00 | 130.00 | 10.00 | | |
| Up to 18 people | New | 180.00 | n/a | | |
| Instructed Courses | | | | Cabinet | No VAT |
| Junior - 6 x 45 minute sessions | 30.00 | 35.00 | 5.00 | | |
| Adult - 3 x 45 minute sessions | 24.00 | 30.00 | 6.00 | | |
| Cum | | | | | |
| Gym Pay & Play Entry Fees (must have lyme | | | | | |
| card & have had an induction) | | | | Cabinet | VAT Incl |
| Adult - Lyme Card | 4.80 | 6.00 | 1.20 | | |
| Concession - Lyme Card | 3.80 | 4.50 | 0.70 | | |
| Junior - Lyme Card | 3.10 | 3.00 | -0.10 | | |
| , | | | | | |

| Page 13 | Fee/Charge 2014/15 £.p | Fee/Charge 2015/16 | Change £ n | Committee Approval/ Comments | VAT Status |
|---|------------------------------|-----------------------|---------------|------------------------------------|---------------|
| Club Lyme Membership Charges Junior (4- | Σ.ρ | £.p | £.p | | |
| 11 years) (swim, climbing) | | | | Cabinet | VAT Incl. |
| Junior membership - joining fee (includes | 5.00 | 5.00 | Freeze | | |
| inductions, one off fee - free to existing JETS) | | | | | |
| Junior membership - monthly direct debit (minimum initial payment of 2 months) | 10.00 | 11.00 | 1.00 | | |
| Junior Membership - 6 month membership for | 50.00 | 55.00 | 5.00 | | |
| price of 5 month | 50.00 | 55.00 | 5.00 | | |
| Club Lyme Membership Charges Junior | | | | | |
| 12-15 years (gym, swim, climbing) | | | | Cabinet | VAT Incl. |
| Junior membership - joining fee (includes | 10.00 | 12.00 | 2.00 | | |
| inductions, one off fee - free to existing JETS) | 10.00 | 12.00 | 2.00 | | |
| Junior membership - monthly direct debit (minimum initial payment of 2 months) | 15.00 | 16.00 | 1.00 | | |
| Junior Membership - 6 month membership for | 75.00 | 00.00 | F 00 | | |
| price of 5 month | 75.00 | 80.00 | 5.00 | | |
| Club Lyme Membership Charges Adults | | | | Cabinet | VAT Incl. |
| (gym, classes, swim, climbing, aqua | | | | Cubinet | v/(1 moi. |
| sauna) | | | | | |
| Joining fee (includes inductions) (one off fee - includes technogym key) | 20.00 | 20.00 | Freeze | | |
| Off peak (Mon-Friday 6.30am-5pm & | | | | | |
| weekends) - 6 month minimum contract - | 21.00 | 22.00 | 1.00 | | |
| payment monthly by direct debit | | | | | |
| Off peak (Mon-Friday 6.30am-5pm & weekends) - no contract - per month | 26.00 | 27.00 | 1.00 | | |
| Off peak (Mon-Friday 6.30am-5pm & | | | | | |
| weekends) - 12 month membership for price | 231.00 | 242.00 | 11.00 | | |
| of 11 months - payable in advance | | | | | |
| Peak (Mon-Friday 6.30am-11pm & weekends) - 6 month minimum contract - payment | 28.50 | 29.50 | 1.00 | | |
| monthly by direct debit. | 20.00 | 23.50 | 1.00 | | |
| Peak (Mon-Friday 6.30am-11pm & weekends) | 34.00 | 35.00 | 1.00 | | |
| - no contract - per month | 54.00 | 33.00 | 1.00 | | |
| Peak (Mon-Friday 6.30am-11pm & weekends) - 12 month membership for price of 11 month | 313.50 | 324.50 | 11.00 | | |
| - payable in advance | 010.00 | 024.00 | 11.00 | | |
| Corporate membership - peak (minimum of 5 | 27.00 | 28.00 | 1.00 | | |
| members - per month per member) | 21.00 | 20.00 | 1.00 | | |
| Corporate membership - off peak (minimum of 5 members - per month per member) | 20.00 | 21.00 | 1.00 | | |
| 3 day pass (to be used within 7 days) | 9.00 | 10.00 | 1.00 | | |
| Joining fee if joining within a week of 3 day | 11.00 | 10.00 | -1.00 | | |
| pass expiry | | | 1.00 | | |
| Student Membership (on production of | | | | Cohinat | |
| valid student card) | | | | Cabinet | VAT Incl. |
| Off Peak (Monday to Friday 6.30am-5pm & | New | 21.00 | n/a | | |
| weekends) - no contract - per month Peak (Monday to Friday 6.30am-11pm & | | | | | |
| weekends) - no contract - per month | New | 28.00 | n/a | | |
| | | | | | |
| Health Check (free to direct debit & annual members) 4 per year, pay & play usage | 10.00 | 12.00 | 2.00 | | |
| members / 4 per year, pay a play usaye | | | | | |
| Replacement technogym key (new key) | New | 10.00 | n/a | | |
| Replacement technogym key (used key) | New | 5.00 | n/a | | |
| Technogym key (corporate members) | New | 10.00 | n/a | | |

Classification: NULBC PROTECT Organisational

| Spectators - standard1.001.00FSpectators - lyme cardFreeFreeFSwimming InstructionImage: standard standar | £.p 2.00 1.00 2.00 1.00 0.30 0.30 0.10 0.10 -0.10 0.20 | Cabinet Cabinet | VAT Incl. No VAT |
|---|---|--------------------|---------------------|
| Activity zone 17.00 19.00 Studio 1 22.00 23.00 Studio 2 22.00 23.00 Multi activity space (both studios) 44.00 46.00 Party set up/clean up 11.00 12.00 Classes | 1.00 1.00 2.00 1.00 0.30 0.30 0.10 0.10 -0.10 | | |
| Studio 1 22.00 23.00 Studio 2 22.00 23.00 Multi activity space (both studios) 44.00 46.00 Party set up/clean up 11.00 12.00 Classes | 1.00 1.00 2.00 1.00 0.30 0.30 0.10 0.10 -0.10 | Cabinet | No VAT |
| Studio 222.0023.00Multi activity space (both studios)44.0046.00Party set up/clean up11.0012.00Classes4dult - standard5.205.50Adult - standard4.705.00Adult - concession scheme3.703.80Adult - off peak3.703.80Junior class - lyme card2.602.50Osteo class - adult only2.402.60Swimming Fees3.704.00Adult swim - standard4.104.40Adult swim - concession (including Keele2.403.00University card)2.302.20Junior swim - standard2.102.00Children 3 years & underFreeFreeSpectators - lyme card1.001.00Spectators - lyme card5.00Swimming InstructionFree | 1.00 2.00 1.00 0.30 0.30 0.10 0.10 -0.10 | Cabinet | No VAT |
| Multi activity space (both studios)44.0046.00Party set up/clean up11.0012.00ClassesAdult - standard5.205.50Adult - lyme card4.705.00Adult - concession scheme3.703.80Adult - off peak3.703.80Junior class - lyme card2.602.50Osteo class - adult only2.402.60Swimming FeesSwimming Fees3.704.00Adult swim - standard4.104.40Adult swim - lyme card3.704.00Junior swim - standard2.302.20Junior swim - lyme card2.102.00Children 3 years & underFreeFreeSpectators - lyme card1.001.00FreeFreeFreeSwimming InstructionFreeFree | 2.00 1.00 0.30 0.30 0.10 0.10 -0.10 | Cabinet | No VAT |
| Party set up/clean up11.0012.00Classes11.0012.00Adult - standard5.205.50Adult - lyme card4.705.00Adult - concession scheme3.703.80Adult - off peak3.703.80Junior class - lyme card2.602.50Osteo class - adult only2.402.60Swimming Fees104.40Adult swim - standard4.104.40Adult swim - lyme card3.704.00Adult swim - lyme card3.704.00Junior swim - standard2.302.20Junior swim - standard2.302.20Junior swim - standard2.102.00Children 3 years & underFreeFreeSpectators - lyme card1.001.00Spectators - lyme cardFreeFreeSwimming InstructionFreeFree | 1.00 0.30 0.30 0.10 0.10 -0.10 | Cabinet | No VAT |
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| Junior class - lyme card2.602.50Osteo class - adult only2.402.60Swimming Fees Swimming Pay & Play4.104.40Adult swim - standard4.104.40Adult swim - lyme card3.704.00Adult swim - concession (including Keele University card)2.302.20Junior swim - standard2.302.20Junior swim - standard2.102.00Children 3 years & underFreeFreeSpectators - standard1.001.00Spectators - lyme cardFreeFreeSwimming InstructionFreeFree | -0.10 | | 1 |
| Osteo class - adult only2.402.60Swimming Fees Swimming Pay & Play4.104.40Adult swim - standard4.104.40Adult swim - lyme card3.704.00Adult swim - concession (including Keele2.403.00University card)2.302.20Junior swim - standard2.302.20Junior swim - lyme card2.102.00Children 3 years & underFreeFreeSpectators - standard1.001.00Spectators - lyme cardFreeFreeSwimming InstructionFreeFree | | | |
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| Swimming Pay & PlayAdult swim - standard4.104.40Adult swim - lyme card3.704.00Adult swim - concession (including Keele2.403.00University card)2.302.20Junior swim - standard2.302.20Junior swim - lyme card2.102.00Children 3 years & underFreeFreeSpectators - standard1.001.00FreeFreeFreeSwimming InstructionFreeFree | | | |
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| University card)2.403.00Junior swim - standard2.302.20Junior swim - lyme card2.102.00Children 3 years & underFreeFreeSpectators - standard1.001.00Spectators - lyme cardFreeFreeSwimming InstructionFreeFree | | | |
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| Junior swim - lyme card2.102.00Children 3 years & underFreeFreeSpectators - standard1.001.00Spectators - lyme cardFreeFreeSwimming InstructionFreeFree | -0.10 | | |
| Children 3 years & underFreeFreeFSpectators - standard1.001.00FSpectators - lyme cardFreeFreeFSwimming InstructionImage: Spectator Spect | -0.10 | | |
| Spectators - standard1.001.00FSpectators - lyme cardFreeFreeFSwimming InstructionImage: standard standar | reeze | | |
| Spectators - lyme card Free Free Swimming Instruction Free Free | reeze | | |
| Swimming Instruction | reeze | | |
| | 10020 | | |
| Swimming Leecone | | Cabinet | No VAT |
| Swimming Lessons Adult swimming lesson (per 30 minutes) - | | Cabinet | |
| minimum 6 week course New 8.00 | n/a | | |
| | | | |
| Junior swimming lesson (per 30 minutes) - 5.10 5.20 | 0.10 | | |
| lyme card 0.10 0.20 | | | |
| Private Lessons | | Cabinet | No VAT |
| 1:1 lesson (per 30 minutes) - lyme card 20.40 20.80 | 0.40 | | |
| Additional person - lyme card8.208.35 | 0.15 | | |
| Pool Courses | | Cabinet | No VAT |
| Rookie lifeguards (per 2 hour session) - lyme6.506.80 | 0.30 | | |
| card Other courses Market value Market value | 0.30 n/a | Portfolio Holder | No VAT |
| | ıı/a | | |
| Swimming Pool Hire | | Cabinet | VAT Incl. |
| Teaching Pool Hire43.5045.00 | 1.50 | | |
| Main Pool Hire - (8 lane) (per lane per hour) 14.30 15.00 | 0.70 | | |
| Pool Party - teaching pool 65.00 65.00 | 1.10 | | |
| Additional staff for pool hire (per staff 21.00 22.00 | 1.00 | | |
| member) Newcastle Amateur Swimming Club, per lane | | | |
| - coaching | n/a | Portfolio Holder | No VAT |
| Shelton Therapy Club - 60 minute session - 54.10 55.00 | 0.90 | | No VAT |
| teaching poolOutputOctopush - 90 minute sessionNegotiableNegotiableNegotiable | n/a | Portfolio Holder | No VAT |
| | | Fortiono Holder | NO VAI |
| Set up fee - galas 21.00 22.00 | 1.00 1.00 | | |
| Time equipment hire - galas21.0022.00 | 1 1 1 1 | | |
| | 1.00 | | 1 |
| | 1.00 | | |

| Page 15 | Fee/Charge 2014/15 £.p | Fee/Charge 2015/16 £.p | Change £.p | Committee Approval/ Comments | VAT Status |
|---|------------------------------|------------------------------|---------------|------------------------------------|---------------|
| Bowls | 2.p | 2.p | <i>2</i> .p | Cabinet | VAT Incl. |
| Adult | 3.90 | 4.00 | 0.10 | Cabinot | With mon. |
| Junior/60+ | 2.00 | 2.00 | Freeze | | |
| Summer season ticket - adult | 53.00 | 54.00 | 1.00 | | |
| Summer season ticket - concession | 35.00 | 36.00 | 1.00 | | |
| Joint with Stoke-on-Trent City Council | 68.00 | 70.00 | 2.00 | | |
| Winter season ticket | 12.00 | 13.00 | 1.00 | | |
| Summer & winter season ticket - adult | 62.00 | 64.00 | 2.00 | | |
| Summer & winter season ticket - concession | 44.00 | 45.00 | 1.00 | | |
| Merit competition per player - per hour | 6.25 | 7.00 | 0.75 | | |
| Greenage fees for pre-booking (plus playing fee per person) | 8.50 | 9.00 | 0.50 | | |
| Chesterton Bowling Club - per season | New | 730.00 | n/a | | |
| Wolstanton Marsh Bowling Club - per season | New | 1,140.00 | n/a | | |
| Queen Elizabeth Bowling Club - per season | New | 790.00 | n/a | | |
| Westlands Bowling Club - per season | New | 3,140.00 | n/a | | |
| Knutton Bowling Club - per season | New | 645.00 | n/a | | |
| Wolstanton Park Bowling Club - per season | New | 1,555.00 | n/a | | |
| Tennis Class A (Westlands, Wolstanton) | | | | Cabinet | VAT Incl. |
| Adult 30 minutes (per person) | 2.00 | 2.00 | Freeze | | |
| Adult 1 hour (per person) | 4.00 | 4.00 | Freeze | | |
| Adult 1 hour (group ticket 4 persons) | 12.00 | 12.00 | Freeze | | |
| Family ticket 1 hour (up to 4 adults & or 4 children with 2 adults) | 8.00 | 8.00 | Freeze | | |
| Family ticket 1 hour (1/2 adults & 2/3 children) | 5.00 | 5.00 | Freeze | | |
| Junior/60+/unemployed 30 minutes (per person) | 1.00 | 1.00 | Freeze | | |
| Junior/60+/unemployed 1 hour (per person) Junior/60+/unemployed 1 hour (group ticket 4 | 2.00 | 2.00 | Freeze | | |
| persons) | 6.00 | 6.00 | Freeze | | |
| Annual tickets - adult (per person) Annual tickets - junior/60+/unemployed (per | 92.00 66.50 | 94.00 68.00 | 2.00 1.50 | | |
| person) Monthly ticket - adult (per person) | 25.00 | 25.00 | Freeze | | |
| Monthly ticket - junior/60+/unemployed (per | 20.00 | 20.00 | Freeze | | |
| person) Summer ticket (August only) - junior (per | | | | | |
| person) | 15.00 | 15.00 | Freeze | | |
| Tennis Class B (Chesterton, Silverdale, Birchenwood, Bradwell, Clough Hall) | Free | Free | Freeze | | |
| Football (alternate weekly use per season) | | | | Cabinet | No VAT |
| Birchenwood | 715.00 | 733.00 | 18.00 | | |
| Roe Lane | 715.00 | 733.00 | 18.00 | | VAT Incl. |
| Wye Road/Black Bank/Clough Hall | 633.00 | 649.00 | 16.00 | | |
| Wolstanton Marsh Pavilion | 496.00 | 508.00 | 12.00 | | |
| All other pitches | 342.00 | 351.00 | 9.00 | | |
| Junior pitch | 60% of fee | 60% of fee | Freeze | | |
| Mini soccer pitch (unmarked) Mini soccer pitch (marked) | 200.00 280.00 | 205.00 287.00 | 5.00 7.00 | | |
| Football (casual use per match) | | | | Cabinet | VAT Incl. |
| Roe Lane/Birchenwood | 80.00 | 82.00 | 2.00 | | |
| Rugby (alternate weekly use per season) | | | | Cabinet | No VAT |
| Bathpool | 694.00 | 711.00 | 17.00 | | |
| Lyme Valley | 375.00 | 384.00 | 9.00 | | |

| Page 16 | Fee/Charge 2014/15 | Fee/Charge 2015/16 | Change | Committee Approval/ | VAT Status |
|---|-----------------------|-----------------------|------------------|------------------------|---------------|
| Durnhu (accuration a man match) | £.p | £.p | £.p | Comments | |
| Rugby (casual use per match) | <u>80 00</u> | 82.00 | 2.00 | Cabinet | VAT Incl. |
| Roe Lane/Bathpool | 80.00 | 02.00 | 2.00 | | |
| Concessionary Licences | | | | Cabinet | No VAT |
| Brampton Park - ice cream | 700.00 | 717.50 | 17.50 | Cabinet | |
| Brampton Park use of bouncy castle | 700.00 | 717.50 | 17.50 | | |
| 4 Large Parks North of Borough - ice cream | 600.00 | 615.00 | 15.00 | | |
| 4 Large Parks South of Borough - ice cream | 600.00 | 615.00 | 15.00 | | |
| | | | | | |
| Community Events | | | | Cabinet | Plus VAT |
| Wedding Photos within a park setting | 25.00 | 36.00 | 11.00 | | |
| Advertising within parks | <5000.00 | <5125.00 | n/a | | |
| Hire of display boards (delivery/set-up/ | 25.00 | 26.00 | 1.00 | | |
| collection) | | | | | |
| Hire of gazebos (delivery/set-up/collection) | 75.00 | 77.00 | 2.00 | | |
| Hire of trailer stage (delivery/set-up/collection) | 150.00 | 154.00 | 4.00 | | |
| Hire of tables & chairs (2 tables & 2 chairs) | 20.00 | 20.50 | 0.50 | | |
| (delivery/set-up/collection) | 20.00 | 20.00 | 0.00 | | |
| Booking large events which take more than 6 | 150.00 | 154.00 | 4.00 | | |
| months planning (Midsummer Mayhem) | | | | | |
| Booking medium events - more than 6 months | 75.00 | 77.00 | 2.00 | | |
| planning (firework displays, carnivals etc.) | | | | | |
| Booking small events - more than 6 months | 25.00 | 26.00 | 1.00 | | |
| planning (competitions, fun days, picnics etc.) | | | | | |
| LICENCES | | | | | |
| | | | | | |
| General | | | | Statutory | No VAT |
| Sex establishments - application fee | 3,000.00 | 3,000.00 | Freeze | , | |
| Sex establishments - annual fee | 2,000.00 | 3,000.00 | 1,000.00 | | |
| Sex establishments - variation | 0.00 | 1,000.00 | New | | |
| Sex establishments - transfer | 0.00 | 1,000.00 | New | | |
| Scrap metal dealer site licence | 200.00 | 250.00 | 50.00 | | |
| Scrap metal dealer collectors licence | 150.00 | 200.00 | 50.00 | | |
| | | | | | |
| Gambling Act 2005 | 40.00 | 40.00 | F | Statutory | No VAT |
| Lotteries - application fee | 40.00 | 40.00 | Freeze | | |
| Lotteries - annual fee | 20.00 | 20.00 | Freeze | | |
| Bingo - application fee | 3,500.00 | 3,500.00 | Freeze | | |
| Bingo - annual fee | 1,000.00 1,750.00 | 1,000.00 1,750.00 | Freeze | | |
| Bingo - variation | 2,500.00 | 2,500.00 | Freeze | | |
| Track betting - application fee Track betting - annual fee | 1,000.00 | 1,000.00 | Freeze Freeze | | |
| Track betting - variation | 1,250.00 | 1,250.00 | Freeze | | |
| Track betting - transfer | 950.00 | 950.00 | Freeze | | |
| Club machine permit - application fee | 200.00 | 200.00 | Freeze | | |
| Club machine permit - renewal fee | 200.00 | 200.00 | Freeze | | |
| Club machine permit - annual fee | 50.00 | 50.00 | Freeze | | |
| Betting premises - application fee | 3,000.00 | 3,000.00 | Freeze | | |
| Betting premises - annual fee | 600.00 | 600.00 | Freeze | | |
| Betting premises - variation | 1,500.00 | 1,500.00 | Freeze | | |
| Betting premises - transfer | 1,200.00 | 1,200.00 | Freeze | | |
| Family entertainment centre - application fee | 2,000.00 | 2,000.00 | Freeze | | |
| Family entertainment centre - annual fee | 750.00 | 750.00 | Freeze | | |
| Family entertainment centre - variation | 1,000.00 | 1,000.00 | Freeze | | |
| Family entertainment centre - transfer | 950.00 | 950.00 | Freeze | | |
| Adult gaming centre - application fee | 2,000.00 | 2,000.00 | Freeze | | |
| Adult gaming centre - annual fee | 1,000.00 | 1,000.00 | Freeze | | |
| Adult gaming centre - variation | 1,000.00 | 1,000.00 | Freeze | | |
| | 1,200.00 | 1,200.00 | Freeze | 1 | 1 |

Classification: NULBC **PROTECT** Organisational

| Page 17 | Fee/Charge 2014/15 £.p | Fee/Charge 2015/16 £.p | Change £.p | Committee Approval/ Comments | VAT Status |
|--|------------------------------|------------------------------|------------------|------------------------------------|---------------|
| Private Hire/Hackney Carriage (subject to | | ~~P | ~.p | Public Protection | No VAT |
| consultation) | | | | Public Protection | NO VAT |
| Private hire operators (£100 per additional | 82.00 | 85.00 | 3.00 | | |
| vehicle - maximum of 50) | | | | | |
| Hackney carriage - drivers badge (3 years) | 210.00 | 214.00 | 4.00 | | |
| Private hire - drivers badge (3 years) | 210.00 | 214.00 | 4.00 | | |
| Replacement badge | 13.00 | 13.00 | Freeze | | |
| DBS (CRB check) | 44.00 275.00 | 44.00 280.00 | Freeze 5.00 | | |
| Hackney carriage - vehicles Private hire - vehicles | 275.00 | 275.00 | 5.00 | | |
| Private hire - vehicles 8+ seats | 275.00 | 280.00 | 5.00 | | |
| Transfer of vehicle | 36.00 | 37.00 | 1.00 | | |
| Failure to attend for vehicle test | 97.00 | 100.00 | 3.00 | | |
| Retest | 33.00 | 35.00 | 2.00 | | |
| Replacement plate & carrier - front | 0.00 | 5.00 | New | | |
| Replacement plate & carrier - rear | 0.00 | 5.00 | New | | |
| | | | | | |
| Licensing Act 2003 - New Application | | | _ | Statutory | No VAT |
| Premise licence, band A (RV up to £4,300) | 100.00 | 100.00 | Freeze | | |
| Premise licence, band B (RV of £4,301 to | 190.00 | 190.00 | Freeze | | |
| £33,000) Premise licence, band C (RV of £33,001 to | | | | | |
| £87,000) | 315.00 | 315.00 | Freeze | | |
| Premise licence, band D (RV of £87,001 to | | | _ | | |
| £125,000) | 450.00 | 450.00 | Freeze | | |
| Premise licence, band E (RV of £125,001 & | 005.00 | 005.00 | - | | |
| above) | 635.00 | 635.00 | Freeze | | |
| Additional fee (5,000 to 9,999 patrons) | 1,000.00 | 1,000.00 | Freeze | | |
| Additional fee (10,000 to 14,999 patrons) | 2,000.00 | 2,000.00 | Freeze | | |
| Additional fee (15,000 to 19,999 patrons) | 4,000.00 | 4,000.00 | Freeze | | |
| Additional fee (20,000 to 29,999 patrons) | 8,000.00 | 8,000.00 | Freeze | | |
| Additional fee (30,000 to 39,999 patrons) | 16,000.00 | 16,000.00 | Freeze | | |
| Additional fee (40,000 to 49,999 patrons) | 24,000.00 | 24,000.00 | Freeze | | |
| Additional fee (50,000 to 59,999 patrons) | 32,000.00 | 32,000.00 | Freeze | | |
| Additional fee (60,000 to 69,999 patrons) | 40,000.00 | 40,000.00 | Freeze | | |
| Additional fee (70,000 to 79,999 patrons) | 48,000.00 | 48,000.00 | Freeze | | |
| Additional fee (80,000 to 89,999 patrons) | 56,000.00 | 56,000.00 | Freeze | | |
| Additional fee (90,000 patrons & above) | 64,000.00 | 64,000.00 | Freeze | | |
| Licensing Act 2003 - Annual Fee | | | | Statutory | No VAT |
| Premise licence, band A (RV up to £4,300) | 70.00 | 70.00 | Freeze | Olditiony | |
| Premise licence, band B (RV of £4,301 to | | | | | |
| £33,000) | 180.00 | 180.00 | Freeze | | |
| Premise licence, band C (RV of £33,001 to | 295.00 | 295.00 | Freeze | | |
| £87,000) | 295.00 | 295.00 | Fieeze | | |
| Premise licence, band D (RV of £87,001 to | 320.00 | 320.00 | Freeze | | |
| £125,000) | 020.00 | 020.00 | 110020 | | |
| Premise licence, band E (RV of £125,001 & | 350.00 | 350.00 | Freeze | | |
| above) | | | | | |
| Additional fee (5,000 to 9,999 patrons) | 500.00 | 500.00 | Freeze | | |
| Additional fee (10,000 to 14,999 patrons) Additional fee (15,000 to 19,999 patrons) | 1,000.00 2,000.00 | 1,000.00 2,000.00 | Freeze Freeze | | |
| Additional fee (20,000 to 29,999 patrons) | 4,000.00 | 4,000.00 | Freeze | | |
| Additional fee (30,000 to 39,999 patrons) | 8,000.00 | 8,000.00 | Freeze | | |
| Additional fee (40,000 to 49,999 patrons) | 12,000.00 | 12,000.00 | Freeze | | |
| Additional fee (50,000 to 59,999 patrons) | 16,000.00 | 16,000.00 | Freeze | | |
| Additional fee (60,000 to 69,999 patrons) | 20,000.00 | 20,000.00 | Freeze | | |
| Additional fee (70,000 to 79,999 patrons) | 24,000.00 | 24,000.00 | Freeze | | |
| Additional fee (80,000 to 89,999 patrons) | 28,000.00 | 28,000.00 | Freeze | | |
| Additional fee (90,000 patrons & above) | 32,000.00 | 32,000.00 | Freeze | | |

Classification: NULBC PROTECT Organisational

| Page 18 | Fee/Charge 2014/15 £.p | Fee/Charge 2015/16 £.p | Change £.p | Committee Approval/ Comments | VAT Status |
|--|------------------------------|------------------------------|------------------|------------------------------------|-----------------|
| Licensing Act 2003 - Miscellaneous Fees | ~.P | ~:p | ~:p | Statutory | No VAT |
| (Application or Notice) | 10.50 | 40.50 | _ | Olalulory | |
| Section 25 (theft/loss of licence/ summary) | 10.50 | 10.50 | Freeze | | |
| Section 29 (application for a provisional statement) | 315.00 | 315.00 | Freeze | | |
| Section 33 (notification of change of name or | | | _ | | |
| address) | 10.50 | 10.50 | Freeze | | |
| Section 37 (application to vary licence to | 23.00 | 23.00 | Freeze | | |
| specify individual as premises supervisor) | 23.00 | 23.00 | Fieeze | | |
| Section 42 (application for transfer of | 23.00 | 23.00 | Freeze | | |
| premises licence) | | | | | |
| Section 47 (interim authority notice following death of licence holder) | 23.00 | 23.00 | Freeze | | |
| Section 79 (theft/loss of certificate/summary) | 10.50 | 10.50 | Freeze | | |
| Section 82 (notification of change of name or | | | | | |
| alteration of rules of club) | 10.50 | 10.50 | Freeze | | |
| | | | | | |
| Licensing Act 2003 - Miscellaneous Fees | | | | Statutory | No VAT |
| (Application or Notice) Section 83 (1) or (2) (change of relevant | | | | | |
| registered address of club) | 10.50 | 10.50 | Freeze | | |
| Section 100 (temporary event notice) | 21.00 | 21.00 | Freeze | | |
| Section 110 (theft/loss of temporary event | 10.50 | 10.50 | Freeze | | |
| notice) | 10.50 | 10.50 | TTEEZE | | |
| Section 117 (application for a grant or renewal | 37.00 | 37.00 | Freeze | | |
| of personal licence) Section 126 (theft/loss of personal licence) | 10.50 | 10.50 | Freeze | | |
| Section 127 (duty to notify change of name or | | | | | |
| address) | 10.50 | 10.50 | Freeze | | |
| Section 178 (right of freeholder etc. to be | 21.00 | 21.00 | Freeze | | |
| notified of licensing matters) | 21.00 | 21.00 | TTEEZE | | |
| MARKETS | | | | Cabinet | No VAT |
| Onen merket, stell (ner dev) Mendev, Fridev | | | | | |
| Open market - stall (per day) Monday, Friday, Saturday | 20.00 | 20.00 | Freeze | | |
| Open market - second stall (per day) Monday, | | | | | |
| Friday, Saturday | 10.00 | 10.00 | Freeze | | |
| Open market - stall (per day) Wednesday | 10.00 | 10.00 | Freeze | | |
| Open market - additional space (per day) | 10.00 | 10.00 | Freeze | | |
| Wednesday | | | | | |
| Farmers market - stall (per day) | 20.00 7.50 | 20.00 7.50 | Freeze Freeze | | |
| Antique market - stall (per day) Craft fair (bric-a-brac) - stall (per day) | 5.00 | 5.00 | Freeze | | |
| Catering Pitches - minimum charge (per day) | 25.00 | 25.00 | Freeze | | |
| | | | | | |
| МОТ | | | | Cabinet | No VAT |
| MOT | 40.00 | 40.00 | Freeze | | |
| MOT - car MOT - car (for discounted partner) | 35.00 | 40.00 35.00 | Freeze | Inc. Lyme cards | |
| MOT - class 7 (up to 3.5 tonnes) | 49.00 | 49.00 | Freeze | Into: Lynne bardo | |
| Retest | 12.00 | 12.00 | Freeze | | |
| | | | | Outrin (| \/A |
| MUSEUM & ART GALLERY | | | | Cabinet | VAT Incl. |
| | | | _ | Staffordshire | |
| Reproduction prints of items in collection | n/a | n/a | Freeze | Prints | |
| Other prints not on www.staffordshire.org.uk | Cost +100% | Cost +100% | Freeze | | |
| A4 - copies (black & white) | 0.50 | 0.50 | Freeze | | |
| A3 - copies (black & white) | 0.70 | 0.70 | Freeze | | |

Classification: NULBC PROTECT Organisational

| Page 19 | Fee/Charge 2014/15 | Fee/Charge 2015/16 | Change | Committee Approval/ | VAT |
|---|-----------------------|-----------------------|------------------|------------------------|----------|
| | £.p | £.p | £.p | Comments | Status |
| A3 - copies (black & white) | 0.70 | 0.70 | Freeze | | |
| A4 - copies (colour) | 1.50 | 1.50 | Freeze | | |
| A3 - copies (colour) | 2.00 | 2.00 | Freeze | | |
| A4 - scanned images | 5.00 | 5.00 | Freeze | | |
| CD Rom - image/emailed image (per image) | 12.50 | 14.00 | 1.50 | | |
| Subsequent images each | 3.50 | 4.00 | 0.50 | | |
| Community publication | 13.00 | 13.00 | Freeze | | |
| Additional | 5.00 | 5.00 | Freeze | | |
| Commercial publication | 40.00 | 45.00 | 5.00 | | |
| Additional | 10.00 | 12.50 | 2.50 | | |
| Regional TV, film & video - per item | 70.00 | 75.00 | 5.00 | | |
| UK network TV - per item | 95.00 | 95.00 | Freeze | | |
| Overseas TV - per item | 185.00 | 190.00 | 5.00 | | |
| Commission of picture sales from exhibitions | 30% | 30% | Freeze | | Plus VA |
| Education session per pupil - half day | 2.75 | 2.75 | Freeze | | No VAT |
| Education session per pupil - full day | 4.75 | 4.75 | Freeze | | No VAT |
| Education sessions - minimum charge half | 50.00 | 50.00 | Freeze | | No VAT |
| day (20 pupils or fewer) | | | | | |
| Education sessions - minimum charge full day | 95.00 | 95.00 | Freeze | | No VAT |
| (20 pupils or fewer) | | | | | |
| Holiday activities per child | 1.50 | 4.00 | _ 2.50 | Max. charge | No VAT |
| Adult history courses - 10 weeks | 75.00 | 75.00 | Freeze | | No VAT |
| Adult history courses - 10 weeks concession | 70.00 | 70.00 | Freeze | | No VAT |
| Adult object handling/reminiscence per hour | 25.00 | 25.00 | Freeze | | |
| Outreach fee | 25.00 | 25.00 | Freeze | | No VAT |
| Outreach education – schools per session | 50.00 | 50.00 | Freeze | | No VAT |
| Hire of meeting room - half day | 22.50 | 23.00 | 0.50 | | No VAT |
| Hire of meeting room - half day - | New | 16.00 | n/a | | No VAT |
| community/charity rate | New | 45.00 | | | |
| Hire of meeting room - full day | New | 45.00 | n/a | | No VAT |
| Hire of meeting room - full day - | New | 30.00 | n/a | | No VAT |
| community/charity rate | 1.00 | 1 00 | Franza | | |
| Refreshments- tea/coffee & biscuits per head Education item loan | 10.00 | 1.00 10.00 | Freeze | | No VAT |
| Saleable items | Market value | | Freeze | | NO VAT |
| | | Market value | Freeze | | |
| Open art registration - per item Open art registration - three items | 4.00 10.50 | 4.00 10.50 | Freeze Freeze | | |
| Open art registration - per item concession | 3.50 | 3.50 | Freeze | | |
| Open art registration - three items concession | 9.00 | 9.00 | Freeze | | |
| Open art registration - per item under 16 | New | 1.00 | n/a | | |
| Open an registration - per item under 10 | New | 1.00 | n/a | | |
| Event Fees | | | | Cabinet | VAT Incl |
| Craft fairs per table - per day | 15.00 | 15.00 | Freeze | Cabinet | VATING |
| Hall gallery weekly charge | 10.00 | 10.00 | Freeze | | |
| Winter wonders - adult sessions (for a | 10.00 | | TTEEZE | | |
| maximum of 12 persons) | New | 35.00 | n/a | | |
| Visit to Father Christmas | New | 4.00 | n/a | | |
| | | 1.00 | n/a | | |
| NAMING/NUMBERING OF | | | | | |
| STREETS/PROPERTIES | | | | | |
| | | | | | |
| New or Redevelopment | | | _ | Cabinet | No VAT |
| Charge for naming of a street | 157.50 | 166.00 | 8.50 | | |
| Charge for naming of a commercial building | 79.00 | 83.00 | 4.00 | | |
| Single residential property on existing street | 105.00 | 110.00 | 5.00 | | 1 |
| Number/name 2-5 properties (includes first | 157.50 | 166.00 | 8.50 | | |
| property) | | | | | |
| Plus - per plot | 52.50 | 55.00 | 2.50 | | |
| Number/name 6-25 properties per phase | 157.50 | 166.00 | 8.50 | | |
| (includes first property) | | | 5.00 | | |

| Page 20 | Fee/Charge 2014/15 | Fee/Charge 2015/16 | Change f n | Committee Approval/ Comments | VAT Status |
|--|-----------------------|-----------------------|--------------------|------------------------------------|---------------|
| Plus - per plot | £.p 42.00 | £.p 44.00 | £.p 2.00 | Comments | |
| Number/name >25 properties per phase | | | | | |
| (included first property) | 157.50 | 166.00 | 8.50 | | |
| Plus - per plot | 31.50 | 33.00 | 1.50 | | |
| Change to layout after notification | 210.00 | 220.00 | 10.00 | | |
| Plus - per plot | 26.00 | 27.00 | 1.00 | | |
| Existing Properties/Streets | | | | Cabinet | No VAT |
| Adding or alteration of a house/building name | 52.50 | 55.00 | _ 2.50 | | |
| Renaming of a street | On request | On request | Freeze | | |
| House or building renumbering (including sub division to flats) | 210.00 | 220.00 | 10.00 | | |
| Confirmation of postal address | 31.50 | 33.00 | 1.50 | | |
| Requests not included in above fees - per | 31.50 | 33.00 | 1.50 | | |
| hour | 01.00 | 00.00 | 1.00 | | |
| PEST CONTROL | | | | Cabinet | VAT Incl. |
| Treatment of rats (domestic) - residents in receipt of qualifying benefits | Free | Free | Freeze | | |
| Treatment of rats (domestic) - prepayment (per 4 visits) | 30.00 | 35.00 | 5.00 | | |
| Treatment of rats (domestic) - payment by invoice (per 4 visits) | 48.00 | 53.00 | 5.00 | | |
| Treatment of mice (domestic) - prepayment (per 3 visits) | 30.00 | 35.00 | 5.00 | | |
| Treatment of mice (domestic) - payment by invoice (per 3 visits) | 48.00 | 53.00 | 5.00 | | |
| Treatment of pests of public health significance (domestic) e.g. bed bugs & cockroaches - prepayment | 50.00 | 65.00 | 15.00 | | |
| Treatment of pests of public health significance (domestic) e.g. bed bugs & cockroaches - payment by invoice | 68.00 | 83.00 | 15.00 | | |
| Insect control treatments (domestic) including wasps, ants & fleas - prepayment | 65.00 | 65.00 | Freeze | | |
| Insect control treatments (domestic) including wasps, ants & fleas - payment by invoice | 83.00 | 83.00 | Freeze | | |
| 3 treatment scheme (3 for 2 offer) - prepayment | 130.00 | 130.00 | Freeze | | |
| 3 treatment scheme (3 for 2 offer) - payment by invoice | 148.00 | 148.00 | Freeze | | |
| Pest control commercial (other) - first hour | 83.00 | 83.00 | Freeze | | |
| Pest control commercial (other) - per 1/4 | 20.00 | 20.00 | Freeze | | |
| additional hour Mole & Rabbit control (per treatment course, max 3 visits) - prepayment | 160.00 | 170.00 | 10.00 | | |
| Mole & Rabbit control (per treatment course, | 178.00 | 178.00 | Freeze | | |
| max 3 visits) - payment by invoice Squirrel control - prepayment (per 4 visits) | New | 100.00 | n/a | | |
| Advice Visit (no treatment) - prepayment | 30.00 | 35.00 | 5.00 | | |
| Advice Visit (no treatment) - payment by | 48.00 | 53.00 | 5.00 | | |
| invoice Fixed term pest control treatment agreements (commercial premises) | On request | On request | Freeze | | |
| Works in default (Prevention of Damage by Pests Act 1949) first hour (invoiced) | 83.00 | 83.00 | Freeze | | |
| Works in default (Prevention of Damage by Pests Act 1949) per additional 1/4 hour (invoiced) | 20.00 | 20.00 | Freeze | | |

Classification: NULBC PROTECT Organisational

| Page 21 | Fee/Charge 2014/15 £.p | Fee/Charge 2015/16 £.p | Change £.p | Committee Approval/ Comments | VAT Status |
|---|------------------------------|------------------------------|---------------|------------------------------------|---------------|
| PLANNING SERVICES | <u></u> Σ.ρ | τ. ρ | £.p | Cabinet | No VAT |
| | | | | | |
| Postage & packaging | 0.65 | 0.70 | 0.05 | | |
| Copies up to £1 are free of charge | | | | | |
| Paper copies of planning/building control decisions & documents - per sheet (A4 black | 0.10 | 0.15 | 0.05 | | |
| & white) | 0.10 | 0.10 | 0.00 | | |
| Paper copies of planning/building control | | | | | |
| decisions & documents - per sheet (A3 black | 0.20 | 0.25 | 0.05 | | |
| & white) | | | | | |
| Paper copies of plans - planning files - per sheet (A4 black & white) | 0.10 | 0.15 | 0.05 | | |
| Paper copies of plans - planning files - per | | | | | |
| sheet (A3 black & white) | 0.20 | 0.25 | 0.05 | | |
| Paper colour copies of an A4 sheet of | | | | | |
| planning/building control decision, planning | 0.25 | 0.30 | 0.05 | | |
| documents or plan from a planning file Paper colour copies of an A3 sheet of | | | | | |
| planning/building control decision, planning | 0.50 | 0.55 | 0.05 | | |
| documents or plan from a planning file | 0.00 | 0.00 | 0.00 | | |
| Scanned copies of documents - charge per | 30.00 | 31.00 | 1.00 | | |
| hour of scanning (where legal to charge) | 00.00 | 01.00 | 1.00 | | |
| Paper copies of plans - planning files - each plan (A2) | 1.75 | 1.80 | 0.05 | | |
| Paper copies of plans - planning files - each | 0.75 | | 0.05 | | |
| plan (A1) | 2.75 | 2.80 | 0.05 | | |
| Paper copies of plans - planning files - each | 3.85 | 3.90 | 0.05 | | |
| plan (A0) | | | Freeze | | |
| Weekly lists - statutory consultees Requests for information/site history - | Free | Free | | | |
| commercial organisations (per hour) | 65.00 | 67.50 | 2.50 | | |
| Requests for information/site history - private | Cost | Cost | Freeze | | |
| individuals | COST | COSI | TTEEZE | | |
| Pre Planning Application Advice | | | | Cabinet | VAT Incl. |
| Large Scale Major Developments | | | | Cubinot | v/ (1 110). |
| (residential developments over 200 dwellings | | | | | |
| or where number not known, a site area of | 400.00 | 440.00 | 40.00 | | |
| 4ha or more. Non-residential developments | | | | | |
| over 10,000m2 of floorspace or where not known, a site area of 2ha or more) | | | | | |
| Small Scale Major Developments | | | | | |
| (residential developments of between 10 & | | | | | |
| 200 dwellings or where number not known, a | | | | | |
| site area of between 0.5ha & 4ha. Non- residential developments of between 1000m2 | 200.00 | 220.00 | 20.00 | | |
| & 10,000m2 of floorspace or where not | | | | | |
| known, a site area of between 1ha & 2ha) | | | | | |
| Minor Developments (residential | | | | | |
| developments of 1 dwelling or where number | | | | | |
| not known, a site area of less than 0.5ha. Non-residential developments of under | 60.00 | 65.00 | 5.00 | | |
| 1000m2 of floorspace or where not known, a | | | | | |
| site area of less than 1ha) | | | | | |
| Minor Developments (residential | | | | | |
| developments of between 2 & 9 dwellings or | | | | | |
| where number not known, a site area of less than 0.5ha. Non-residential developments of | 60.00 | 100.00 | 40.00 | | |
| under 1000m2 of floorspace or where not | | | | | |
| known, a site area of less than 1ha) | | | | | |

| Page 22 | Fee/Charge 2014/15 | Fee/Charge 2015/16 | Change | Committee Approval/ | VAT |
|---|-----------------------|-----------------------|------------------|------------------------|-----------|
| - | £.p | £.p | £.p | Comments | Status |
| Householder Development. (30 minutes free advice can be given. For time spent in excess of 30 minutes there will be a charge) Other Development (excluding householder | 20.00 | 25.00 | 5.00 | | |
| development but including changes of use, advertisements, prior approval proposals & listed building proposals) | 30.00 | 35.00 | 5.00 | | |
| Planning Application Fees Owing to the complexity of the fee structure, it is not shown here. Details of Fees payable may be obtained from the Council's Planning Section. Alternatively the fee calculator available at the Planning Portal website can be used to determine the fees payable in respect of individual applications. Please see the link below. <u>http://www.planningportal.gov.uk/pins/Fee</u> <u>CalculatorStandalone</u> | Statutory | Statutory | n/a | Statutory | No VAT |
| Building Control fees (North Staffs Building | Per Board | Per Board | n/a | Partnership | No VAT |
| Control Partnership) | 2.00 | 2.00 | | Board Cabinet | No VAT |
| George Riley walking guides Business directory - Newcastle-under-Lyme | Z.00 Free | Z.00 Free | Freeze n/a | Cabinet | NO VAT |
| Planning & development briefs (as & when | Free | Free | n/a | | |
| prepared) | | | - | | |
| Core spatial strategy Local development framework proposals map | 30.00 | 30.00 | Freeze | | |
| - north or south | 5.00 | 5.00 | Freeze | | |
| Local development framework proposals map - north & south | 10.00 | 10.00 | Freeze | | |
| Strategic housing land availability assessment (SHLAA) | 27.50 | 30.00 | 2.50 | | |
| PRIVATE SECTOR HOUSING | | | | Cabinet | No VAT |
| Houses in multiple occupation licence fee | 540.00 | 540.00 | Freeze | | |
| Each additional bedroom | 0.00 | 7.00 | New | | |
| Re-submission of returned applications | 85.00 | 85.00 | Freeze | | |
| Renewal of houses in multiple occupation licence | 405.00 | 405.00 | Freeze | | |
| Immigration Inspections | 108.00 | 110.00 | 2.00 | | |
| Provision of accommodation for homeless | Cost | Cost | Freeze | | |
| households | 0051 | 0031 | 110020 | | |
| Charges for work in default notices to remedy Housing Health & Safety issues | | | | Cabinet | No VAT |
| Officer time (per hour) | 24.00 | 30.79 | 6.79 | | |
| Travelling costs (per mile) Management costs (per hour) | 0.65 35.00 | 0.65 45.17 | Freeze 10.17 | | |
| Land registry fee | 4.00 | 45.17 4.00 | Freeze | Set externally | |
| Inspection by electrician/gas engineers | Cost | Cost | Freeze | | |
| Recorded delivery | 1.06 | 1.06 | Freeze | Royal Mail cost | |
| Other costs (stated as per individual case) Administration fee (corporate recharges) | Cost 12% | Cost 12% | Freeze Freeze | | |
| REMOVAL OF DOMESTIC ANIMAL CARCASSES | | | | Cabinet | VAT Incl. |
| Removal of domestic animal carcasses | 29.70 | 31.50 | 1.80 | | |

Classification: NULBC PROTECT Organisational

| Page 23 | Fee/Charge 2014/15 | Fee/Charge 2015/16 | Change | Committee Approval/ | VAT Status |
|---|-----------------------|-----------------------|--------|------------------------|---------------|
| | £.p | £.p | £.p | Comments | |
| SALE OF SANDBAGS | | | | Cabinet | VAT Incl. |
| | | | | | |
| 5 sand bags | 28.60 | 30.00 | 1.40 | | |
| 10 sand bags | 34.10 | 35.50 | 1.40 | | |
| 15 sand bags | 39.60 | 41.00 | 1.40 | | |
| 20 sand bags | 45.41 | 47.00 | 1.59 | | |
| STREET TRADING (OFFICER APPROVAL) | | | | Cabinet | No VAT |
| Newcastle Town Centre (daily) | 20.00 | 20.00 | Freeze | | |
| Consent trading (daily, electricity) | 3.60 | 3.60 | Freeze | | |
| Eastbound layby A500 (per annum) | 8,745.00 | 8,745.00 | Freeze | | |
| Northbound layby A500 (per annum) | 8,745.00 | 8,745.00 | Freeze | | |
| TOWN CENTRE DISPLAYS (OFFICER APPROVAL) | | | | Cabinet | No VAT |
| Market traders & local promotions (per metre) | 7.00 | 7.00 | Freeze | | |
| Charity & local community groups | Free | Free | Freeze | | |
| National promotions (minimum charge) | 60.00 | 60.00 | Freeze | | |
| COVENANT CONSENTS (OFFICER APPROVAL) | | | | Cabinet | No VAT |
| Covenant consents | 105.00 | 110.00 | 5.00 | | |
| TREE PRESERVATION ORDERS | | | | Cabinet | No VAT |
| Single copy of a tree preservation order | 30.00 | 31.00 | 1.00 | | |

Charging Principles Included in the Charging Policy

5. CHARGING PRINCIPLES

- 5.1 Charges should be made for services whenever the Council has a power or duty to do so.
- 5.2 There will be a presumption that charges to be made for the provision of a service will be set at a level intended to recover the cost of providing the service.
- 5.3 However, this presumption may be modified by the application of the charging principles set out at 5.5 below, which may result in no charge being made or a lesser charge being made or in some cases a charge being made which is greater than that required for cost recovery.
- 5.4 No charge will be made in cases where the Council is not permitted to charge by law. Where charges are set by external bodies, those charges will be applied. Where maximum or minimum charges are specified externally, charges will be set in compliance with those requirements.
- 5.5 The following matters will be considered when deciding whether to set a charge, which is not to be based on cost recovery. The headings in bold indicate general areas for consideration and the bullet points below them are particular factors which should be taken into account where relevant.

The cost of providing the service

- All direct costs are to be included.
- All overheads related to the provision of the service, which may be attributed to the cost of the service, are to be included.
- Best estimates may be made of costs where it is not practical to obtain precise data or identify precisely those overheads attributable to the service.
- Unit costs are to be calculated by reference to realistic user numbers based on actual experience, either in relation to this Council or, if appropriate comparable services elsewhere.

How much income is it desired to generate and why?

- Is the service required to make a surplus or break-even?
- Does income from the service make a significant contribution to reducing the net amount of the Council's revenue budget?
- Have any targets been set for the income or class of income of which it is a component?
- Is income needed to fund future investment?

Comparison of charges made by neighbouring or similar councils or other providers of similar services

- In making this comparison it will be necessary to establish whether the services being provided by these other bodies are comparable to those provided by the Council and to make adjustments where this is not so.
- Is there a logical reason for significant differences between this Council's charges and those of others?
- Will customers be lost to other service providers if charges are set too high?

Whose use of services is it desired to subsidise and by how much?

- Can all potential users afford to pay the full cost of the service or the same charges as other users?
- Is it desirable to subsidise all users of the service, for example because there is likely to be a desirable outcome for the community as a result.
- Are there particular classes of users that should be subsidised, such as the unemployed, benefits recipients, the elderly, disabled persons or children?
- Should subsidies be given by reducing the charges payable or by offering concessions to offset the charge?

Whose behaviour is it desired to influence and in what ways?

- Is it desirable to influence users to use particular facilities, for example where they are under-used, by charging less for their use than for other similar ones?
- Is it desirable to persuade users to behave in a way which is more acceptable to the community in preference to any other or others less acceptable and can this be promoted by setting charges at a level which might achieve this?
- Is it desired to promote a particular pattern of use, for example short stay parking as opposed to another, such as long stay parking or to discourage peak time use of facilities?
- Should some behaviour or activities be discouraged by setting high charges or penalties?
- Can anti-social behaviour be reduced by charging for services which discourage people from behaving irresponsibly at a level which they will find attractive, for example charges for the collection of bulky waste to discourage fly-tipping?
- Are there desirable outcomes which the Council wishes to see realised, in line with its corporate objectives, which could be assisted through the charging regime, for example maintaining the economic vitality of the town centres through the provision of reasonably priced facilities such as car parking?

How will charges help to improve value for money, equity and access to services?

- What are users' perceptions with regard to what constitutes a fair and reasonable charge?
- Are there any issues relating to social inclusion or equalities?

Will the cost (including staff time) of collecting the income due outweigh the amount of income likely to be collected?

- Is it worth making a charge?
- Should a charge be made anyway as a matter of principle?

Any other relevant factors

- It will be a matter for the Council to determine what the charge will be, based on its consideration of the above factors.
- 5.6 Where, without prior agreement by the Council, individuals or organisations engage in activities that result in a cost to the Council, the Council will seek to recover this cost, wherever possible.
- 5.7 Consideration may be given to offering a discount or other reduction, in appropriate cases, where it is felt that this may improve take up of the service or to encourage prompt payment, following consultation with the Executive Director (Resources and Support Services) who must approve all such initiatives.
- 5.8 Penalties, in the form of fines, may also be imposed in order to deter inappropriate or antisocial behaviour, for example littering. The amount of the fine will be set at a level designed to deter such behaviour.
- 5.9 Activities carried out by the Council will be continually reviewed in order to identify any new areas where it would be appropriate to make a charge to persons or organisations benefiting (actually or potentially) from those activities. The level of the charge will be determined in accordance with these charging principles.